
June 10, 2009

ABC INDUSTRY NOTICE – Change in License and Permit Renewal Notice

Dear Kansas Licensees and Permit Holders:

Effective June 1, 2009, the Alcoholic Beverage Control Division will discontinue the practice of sending renewal application packets to liquor licensees and permit holders. Instead, the ABC will send a bright yellow postcard notifying you that your license or permit is nearing expiration and it includes instructions to obtain your renewal packet from our web site. For your convenience, a sample postcard has been provided below.

Sample Postcard:

Dear Licensee:

Our Records indicate that your Liquor License(s) will expire within the next 60 days. If you wish to renew your Liquor License(s), you may visit our website at <http://www.ksrevenue.org/abc.htm> to download and print your renewal packet. Please ensure that the Kansas Department of Revenue receives your completed application at least 30 days prior to your expiration date.

K.S.A. 41-319 allows Alcoholic Beverage Control 30 days to process your application. This allows appropriate time to complete administrative tasks involved; provided, all required information is received to process the renewal.

If you require assistance, or have questions, contact ABC Licensing at (785) 296-7015 and press option #2. E-mails are preferred at abc_licensing@kdor.state.ks.us

Thanks you for your prompt response.

**Sincerely,
Thomas W. Groneman, Director**

If you have any questions regarding this new process, please contact our Licensing Unit Supervisor, Doug Mulqueen, via e-mail at doug_mulqueen@kdor.state.ks.us or by phone at 785-296-3139.

Thank you in advance for your future compliance.

Original signature on file

Thomas W. Groneman
Director of Alcoholic Beverage Control

cc: Marketing Unit
Licensing Unit
Enforcement Chief Officer
Licensee Administrative Actions Unit
Assistant Attorney General