

STATE OF KANSAS
Bill Graves, Governor



DEPARTMENT OF REVENUE
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Division of Alcoholic Beverage Control

November 2nd, 2001

**ABC Notice - FILING ABC FORM 73s BY RETAIL LIQUOR STORES –
Monthly Report to Clubs, Drinking Establishments, Hotels and Caterers**

Dear Retail Licensee,

K.A.R 14-13-10 (c) requires monthly reporting of sales made to clubs, drinking establishments, hotels, caterers and temporary permit holders on forms provided by the Director. ABC 73 is the form and please note there have been several content changes to it. This form has been commonly referred to as the “pink sheets” in the past. There has been recent confusion on this requirement and the routing of all such documentation. The purpose of this NOTICE is to clear up any confusion and provide information necessary for licensees to file this report.

The first issue is where should these forms be mailed. These forms are used by the Department of Revenue’s Audit Services in conducting liquor audits. All forms and any supporting material should be mailed to the following address between the 1st and 15th of each month for the proceeding month’s sales:

Compliance Management – Audit Services
Attn: Liquor Auditing
Kansas Department of Revenue
915 SW Harrison Street
Topeka, Ks 66625-7719

The second issue is that ONLY ABC Form 73s should be mailed to this address. Please do not send any other correspondence to this address. It is critical to include all nine digits of the zip code on this and all correspondence to KDOR or ABC as the last four digits direct internal routing of correspondence.

Additionally, copies of ABC 73 are acceptable and they may also be faxed to (785) 296-0531. The current revised form may be found on the ABC website at “ksrevenue.org/abc.” Please be aware that a failure to timely file such documents is a violation and subjects the licensee to administrative action.

Finally, if you have any questions on this requirement, the form or the audit process, please contact Audit Services at (785) 291-3282 or 291-3303 .

Your cooperation in this matter is greatly appreciated.

R.G. Longino
Director
Alcoholic Beverage Control Division