

Appendix A - Forms

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Declaration of Eligibility of Bingo Worker

Complaints Notice

Report of Bingo Trust Bank Account and Consent to Examine and Audit Account

Report of Change in Officers, Directors, Officials or Persons Employed on Bingo Premises

Daily Record

Declaration of Eligibility of Bingo Worker for

(Name of Licensed Organization)

I hereby declare that I am eligible to assist the above-name organization with the conduct of bingo games and will comply with all applicable Kansas statutes, as follows:

1. I am at least 18 years of age.
2. I am a member of the above-named organization or the spouse of a member of the organization or one of the organization's official auxiliary or parent organizations. If I am a spouse of a member, then the name of my spouse who is a member is _____.
If I am a member or spouse of a member of an auxiliary or parent organization, then the name of that auxiliary or parent organization is _____.
3. I have not been convicted of or pled "no contest" to any felony or illegal gambling activity within the past 5 years in Kansas or any other jurisdiction.
4. I acting as a volunteer while assisting in the conduct of bingo games and will accept no payment or other compensation for my time and effort in conducting bingo games.
5. I will not participate as a player in any game of bingo in which I am working. (Selling food items in a concession stand is not considered as working bingo.)

Date: _____

(Signature)

(Printed Name)

Membership number (if applicable): _____

COMPLAINTS

If a player or observer registers a complaint with a representative who is operating, conducting, or managing bingo games for a licensed organization and is not satisfied with the manner in which the complaint is handled, then the player or observer may file a written complaint with the Administrator of Charitable Gaming for the Kansas Department of Revenue, addressed as follows:

**ADMINISTRATOR OF CHARITABLE GAMING
KANSAS DEPARTMENT OF REVENUE
DOCKING STATE OFFICE BUILDING, ROOM 214
915 SW HARRISON STREET
TOPEKA, KANSAS 66625-3512**