

KANSAS DEPARTMENT OF REVENUE  
 ALCOHOLIC BEVERAGE CONTROL DIVISION  
 915 SW Harrison St  
 Topeka, KS 66625  
 (785) 368-8222



(785) 291-3968(Fax Number)

DO NOT WRITE IN THIS BLOCK		
VALIDATED AMOUNTS		CASHIER
DATE	AMOUNT	

**APPLICATION FOR STATE FAIR TEMPORARY PERMIT**

This application and fee must be received in the ABC office at least **14 days prior to the date of event** for which the Temporary Permit is to be used.

State Fair Temporary Permit – Allows the sale of unopened bottles of wine and the sale and consumption of wine and/or beer during the entire period of time of the Kansas State Fair in Hutchinson by a person who has entered into an agreement with the state fair board for that purpose on the premises specified in the temporary permit. Limited to one (1) permit for each annual Kansas State Fair.

**Number of Days wine and/or beer will be sold or consumed at the state fair – \_\_\_\_ @ \$25 per day**

1. Please print name and address of sponsoring corp/organization/individual: Please indicate if you are a:

- Corporation     Individual     Organization     Partnership     LLC

\_\_\_\_\_  
 Name Street Address

(      )

\_\_\_\_\_  
 City County Zip Code Telephone Number Fax Number

**Mailing Address: (If different than above)**

\_\_\_\_\_  
 Name Street Address

(      )

\_\_\_\_\_  
 City County Zip Code Telephone Number Fax Number

2. Provide the address of the location of the event. **Attach a diagram of the boundaries of the area.**

\_\_\_\_\_  
 Street County City Zip Code

3. Provide a copy of the agreement with the state fair board authorizing the sale of unopened bottles of wine and the sale and serving by the drink of wine or beer, or both.
4. Have you or any person in the sponsoring organization been convicted of a felony or a violation of the intoxicating liquor or cereal malt beverage laws of Kansas? Yes \_\_\_ No \_\_\_
5. Have you individually or the organization/corporation been issued a temporary permit within the current calendar year? Yes \_\_\_ No \_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_
6. Have you individually or the organization/corporation met all the requirements for receiving a temporary permit as outlined in K.A.R. 14-23-3? Yes \_\_\_ No \_\_\_
7. Explain the purpose of this event and indicate where the proceeds from the **sale of wine and/or beer** will be allocated:
- \_\_\_\_\_

8. Licensed Kansas retail liquor store or a licensed Kansas farm winery from which you will purchase liquor \_\_\_\_\_ (retail liquor store must have a Federal Wholesaler Permit)

9. Estimated gross receipts from **ONLY** wine and beer sales (Liquor Drink Tax) at this event: \_\_\_\_\_

10. Estimated gross receipt from **ONLY** unopened bottles of wine sales (Liquor Enforcement Tax) at this event: \_\_\_\_\_

I certify that the information provided on this application is true. I further certify that the sale or consumption of wine and/or beer in relationship with this temporary permit will not violate any city, county or other local ordinances or zoning restrictions. (Falsifying information on the application can lead to administrative as well as criminal sanctions.)

\_\_\_\_\_  
 Designated Person (print name) (Daytime Phone) Social Security Number (SSN) Date of Birth  
(Of Designated Person)

\_\_\_\_\_  
 Designated Person (sign name) (Fax Number) Date of Application

## Application for State Fair Temporary Permit

Provide below the date(s) and hours unopened bottles of wine and the sale and consumption of wine and/or beer will be sold or consumed each day at the state fair.

_____	_____	_____
Date	From: (a.m./p.m.)	To: (a.m./p.m.)
_____	_____	_____
Date	From: (a.m./p.m.)	To: (a.m./p.m.)
_____	_____	_____
Date	From: (a.m./p.m.)	To: (a.m./p.m.)
_____	_____	_____
Date	From: (a.m./p.m.)	To: (a.m./p.m.)
_____	_____	_____
Date	From: (a.m./p.m.)	To: (a.m./p.m.)
_____	_____	_____
Date	From: (a.m./p.m.)	To: (a.m./p.m.)
_____	_____	_____
Date	From: (a.m./p.m.)	To: (a.m./p.m.)
_____	_____	_____
Date	From: (a.m./p.m.)	To: (a.m./p.m.)

KANSAS DEPARTMENT OF REVENUE  
ALCOHOLIC BEVERAGE CONTROL

**INSTRUCTIONS FOR STATE FAIR TEMPORARY PERMIT APPLICATION**

The information required on the attached form is pursuant to K.S.A. 41-2645. Fill out all appropriate boxes. Failure to provide all of the required information will result in a delay in processing your application. **All information on the form shall remain confidential.**

**Indicate the number of days the permit is for. Cost is \$25.00 per day.**

**NUMBER 1**

Complete the name and address of the sponsoring organization/individual applying for the temporary permit.

**NUMBER 2**

Complete the address for the location where the event will take place. **Attach a detailed diagram** of the area. (Examples of items a diagram should include are: entrances, exits, where the liquor is going to be served, if the event is outside, what type of barrier will be used to enclose the licensed premises).

**NUMBER 3**

Attach a copy of the agreement with the state fair board authorizing the sale of unopened bottles of wine and the serving by the drink of only wine or beer, or both.

**NUMBER 4 through 10**

Answer the questions. Questions 4 through 10 apply to all individuals, including individuals in organizations.

**Please complete all the information required on the designated person.** This will enable our offices to process your application without any delays.

**Complete Page 2-**dates and times wine and/or beer will be consumed or unopened bottles of wine purchased at the state fair.

**REQUIREMENTS FOR OBTAINING A STATE FAIR TEMPORARY PERMIT**

Kansas Administrative Regulations (K.A.R.) 14-23-3 Requirements for Temporary Permits

A Corporation/Association/Partnership/Individual shall not be issued a temporary permit if any, officer, manager, director, stockholder, owner, member, partner or individual:

- (1) Has been convicted of a felony under the laws of this state, any other state or the United States.
- (2) Has been convicted of being the keeper or is keeping a house of prostitution or has forfeited bond to appear in court to answer charges of being a keeper of a house of prostitution.
- (3) Has been convicted of being a proprietor of a gambling house, pandering or any other crime opposed to decency and morality, or has forfeited bond to appear in court to answer charges for any of those crimes.
- (4) Is not at least 21 years of age.
- (5) Is an employee of the director.
- (6) Intends to act as the agent of another in exercising control of the permit.
- (7) Has had any license or permit issued by the director revoked.
- (8) Has been an officer, manager, director or a stockholder owning beneficial interest in a corporation which:
  - (A) Has had a license revoked under the club and drinking establishment act; or
  - (B) Has been convicted of a violation of the club and drinking establishment act or the cereal malt beverage laws of this state. (Authorized by K.S.A. 1987 Supp. 41-2634, 41-2645; implementing K.S.A. 1987 Supp. 41-2623, 41-2645; effective T-88-22, July 1, 1987; effective May 1, 1988; amended P-October 1, 1988.)

# GUIDELINES FOR USING YOUR STATE FAIR TEMPORARY PERMIT

## Do's and Don'ts



**Do** display the temporary permit at the event with the name of the agent of the organization who is in charge of the event.

**Do** adhere to all applicable city, county and state laws.

**Do** send your state fair temporary permit fee by certified or cashier's check on any bank located within this state or a United States Postal Money Order.

Mail to:           **Alcoholic Beverage Control Division**  
                          **Licensing Segment**  
                          **915 SW Harrison St.**  
                          **Topeka, KS 66625-2073**

**Do** purchase all wine and/or beer from a licensed retail liquor dealer who possesses a federal Wholesale Liquor Dealer permit. You may also purchase wine from a Kansas licensed farm winery.

**Do** complete your liquor enforcement tax return (LE-3 if you sell unopened bottles of wine=8% enforcement tax) and liquor drink tax return, RL-1 or LD-1 (for selling liquor by the drink=10% liquor drink tax) and remit the payment(s) after the event is held (by the 25th day of the following month) to the Kansas Department of Revenue in the envelope provided. **Please do not combine the two returns into one. A separate check for each type of tax is preferred.** These returns will be provided to you with the temporary permit.

**Do** keep the sales slip from the retail liquor store or farm winery for a period of not less than (1) year from the date of purchase. The sales slip must contain the following information:

- (1) The date of purchase, the name of the retailer and the retailer's address as it appears on licensee's license;
- (2) The name and address of the permit holder as it appears on the permit;
- (3) The name of the individual who made the purchase for the permit holder;
- (4) The brand, size, proof and amount of each brand purchased;
- (5) The unit cost to the permit holder and the total price for each brand size;
- (6) The total cost of the order and the total cost of the order including enforcement tax.



**Don't** allow anyone under the age of 21 to possess, purchase, sell or consume wine and/or beer. Administrative and/or criminal penalty may result from allowing under age individuals to possess, purchase, sell or consume wine or beer.

**Don't** deny immediate entry and inspection on the part of any ABC agents or other law enforcement officers. Agents and officers have the right to check the premises for compliance with the terms of the permit and state and/or local ordinances.

**Don't** sell wine and/or beer for a price less than acquisition cost or less than the price charged for that drink to all other persons on that day.

**Don't** allow wine and/or beer to be removed from the permitted premises. Unopened bottles of wine purchased at the state fair may be removed from the premises. Opened and partially consumed bottles of wine may be removed if sealed in a tamper-proof bag.

**Don't** hold any event on premises which are currently licensed to sell liquor or cereal malt beverage (beer containing 3.2 percent alcohol by weight or less).

**Don't** sell or serve wine and/or beer or allow consumption of wine and/or beer before 9 a.m. or after 2 a.m.