

### Compliance Checklist - Cigarette and Tobacco Retailers

To assist you with compliance of the Kansas Cigarette and Tobacco Products Act, listed below are some of the most common violations. To determine your level of compliance, please complete the checklist below.

**YES**    **NO**

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have your cigarette and tobacco state license on display in a conspicuous location?<br><b>79-3303(a), 79-3375</b> |
| <input type="checkbox"/> | <input type="checkbox"/> | For underage sales, is your sign posted and displayed in a conspicuous location. <b>79-3321</b>                          |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you maintaining cigarette invoices on your licensed premise? <b>79-3321(e)(f)</b>                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | Is your vending machine permit current and secured and visibly attached to the vending machine? <b>79-3303</b>           |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the tax indicia on the packs of cigarettes visible from the outside of your vending machine? <b>79-3323(a)(3)</b>     |

*If you have checked **NO** for any of the previous questions, you are in violation of the Kansas Cigarette and Tobacco Products Act.*

**YES**    **NO**

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Are you selling, buying, giving or furnishing cigarettes or tobacco to any person under the age of 18?<br><b>79-3321(l)</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you used any artful device or deceptive practice to conceal any violation of this Act or to mislead the director or officer or agent authorized by law in the enforcement of this act? <b>79-3321(d)</b> |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you tried to prevent a full inspection on any place of business and all premises connected where cigarettes or tobacco are sold? <b>79-3321(c)(d), 79-3377(b)</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you possess any tax indicia not affixed to packs of cigarettes? <b>79-3321(i)</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you sell cigarettes at retail that do not bear the Kansas tax indicia or on which the Kansas tax has not been paid? <b>79-3321(b)</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have any product stamped for Kansas that is not listed on the Attorney General's list of brands allowed into Kansas? <b>50-6a04(a)</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you sold or do you possess any cigarettes the manufacturer did not intend to be sold in the United States? <b>79-3321(u)</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you knowingly provided false invoices or falsely stated the nature or quantity of the goods invoiced? <b>79-3321(f)</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever purchased cigarettes or tobacco from anyone other than the manufacturer or a licensed Kansas distributor? <b>79-3316(b)</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you allow your vending machine to be accessed by a minor? <b>79-3321(h)(1)(2)</b>  |

*If you have answered **YES** to any of the previous questions, you are in violation of the Kansas Cigarette and Tobacco Products Act.*

If you have any questions regarding potential violations, please contact our office at the number below for the name and number of the Cigarette and Tobacco Enforcement (CATE) Inspector in your area.

Please visit our website to view Cigarette and Tobacco Products Statutes and Regulations and obtain reporting forms. Go to <http://www.ksrevenue.org/abc.htm>