



**P570.300:** Requires a licensee to maintain bulk fuel inventory reconciliations for withdrawals from bulk storage. Records must be maintained to distinguish fuel placed in qualified vehicles from other uses. Separate bulk fuel reports must be maintained for each motor fuel type. Retail fuel purchases and bulk fuel purchases must be accounted for separately. Prepare a Bulk Fuel Inventory/Reconciliation Report for each fuel type;

**Maintain your Inventory/Reconciliation Schedule and Fuel Receipts for four years.**

**Name and Address Information:** Enter the Name, Address, City, State, and Zip Code.

**Bulk Fuel Information:** Enter the Beginning Quarter on Schedule, (Schedule allows for up to 12 quarters), Bulk Tank #, Tank Capacity, Fuel Type, IFTA License #, and Refund Permit # if applicable.

**Bulk Fuel Inventory/Reconciliation Information:** Enter the Date (Column A), Enter Beginning Inventory ( Column B), Enter Bulk Fuel Purchases (Column C), Enter Total Available Gallons (Column D by adding columns B & C together), Enter the gallons used in IFTA Qualified Vehicles (Column E), Enter Gallons used in Non/IFTA Vehicles (Column F), Enter Gallons used in Off Road Equipment ( Column G), Enter Total Gallons Disbursed (Column H by adding columns E, F and G together), Enter the Ending Inventory ( Column I by subtracting column H from column D)

**Example:**

BULK FUEL INVENTORY/RECONCILIATION INFORMATION								
(A)	(B)	(C)	(D)	DISBURSEMENTS			(H)	(I)
QUARTER END DATE (mm/dd/yy)	BEGINNING INVENTORY	BULK FUEL PURCHASES	AVAILABLE GALLONS ( B + C )	GALLONS USED IN IFTA VEHICLES	GALLONS USED IN NON/IFTA VEHICLES	GALLONS USED IN OFF ROAD EQUIPMENT	TOTAL GALLONS DISBURSED ( E + F + G )	ENDING INVENTORY ( D - H )
03/31/09	2,788	5,000	7,788	6,259	725	0	6,984	804
06/30/09	804	5,000	5,804	3,000	700	300	4,000	1,804
09/30/09	1,804							