

NATURAL GAS WELL REPORT / PRIOR PERIOD ADJUSTMENT INSTRUCTIONS

Monthly filings only

NEW:

1. This form can now be used by either the Purchaser or the Operator, not both at the same time.
 - a. There is a checkbox to indicate who is filing the return
2. This form can be used to file an original return or an adjustment return. **THIS FORM CANNOT BE USED TO REPORT BOTH R(REPORT) & A(ADJUSTMENT)** rather it has been used to solely Report and or Adjustment.
 - a. There is a checkbox to indicate if filing an adjustment.

Taxpayer name and mailing address: Name and mailing address used to register your account.

If Filing an Adjustment Check the Box. An original report or adjustment cannot be filed on the same form.

Preparers Phone Number

Reporting Period - Month/Year: Production period for which the report is being filed. Example: 05/2009

Registrants ID No: a four or five digit number used by the department of revenue to identify your account.

Indicate the Number of Pages Submitting – Forms can be either faxed or mailing to the number and / or address listed on the front of return.

Purchaser or Operator: Check the appropriate box. Only one box can be checked.

ORIGINAL FILING INSTRUCTIONS

AMENDED FILING INSTRUCTIONS - Note: For all volume and value adjustments, put brackets around all negative numbers. Use “-“sign for electronic filings.

Column 1 LEASE / WELL CODE:	Unique number assigned by Kansas Department of Revenue to identify each well.
Column 2 LEASE / WELL NAME:	Name in which well is registered with county appraiser.
Column 3 GROSS MCF's:	MCF's purchased from the well identified in column 1 for the reporting period. Must be a whole number, no decimal places.
Column 4 GROSS VALUE:	Dollar value of the purchased production reported in column 3. Round this number to the nearest cent.
Column 5 REMITTER:	Leave Blank. Only report what you are responsible for.
Column 6 KCC ASSESSMENT:	Total MCF's in column 3 multiplied by Kansas Corporation Commission rate. That rate for gas is currently .0129 per mcf (eff. 6/1/01). Fee rate is subject to change.
Column 7 EXEMPT MCF'S:	The number of gross MCF's that are exempt from severance tax. Must be a whole number. On the original report it must not be greater than column 3. Low productions exemptions are based on total well production, not just your share of the purchase. Irrigation gas would go in this column.
Column 8 EXEMPTION CERTIFICATE #:	Certificate numbers for gas wells are only used for new pool production and the incremental/workover exemption. The Department of Revenue issues a certificate number after the KCC certifies the new pool or the workover and the operator requests an exemption number.
Column 9 TAXABLE MCF's:	Column 3 minus column 7. Must be a whole number
Column 10 TAXABLE VALUE:	Dollar value of the production reported in column 9. Round this number to the nearest cent.
Column 11 SEVERANCE TAX LIABILITY:	Column 10 times the severance tax rate of .0433%. Must be rounded to nearest cent. Tax rates are subject to change.

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Column 6 KCC ASSESSMENT:	Total MCF's in column 3 multiplied by Kansas Corporation Commission rate. That rate for gas is currently .0129 per mcf (eff. 12/23/06 to current). Fee rate is subject to change
Column 7 EXEMPT MCF'S:	The Department of Revenue issues a certificate number after the KCC certifies the new pool or the workover and the operator requests an exemption number.
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Column 10 TAXABLE VALUE:	Dollar value of the production reported in column 9. Round this number to the nearest cent.
Column 11 SEVERANCE TAX LIABILITY:	Column 10 times the severance tax rate of .0433%. Must be rounded to nearest cent. Tax rates are subject to change.
Column 12 MONTH & YEAR OF ADJUSTMENT:	In MM/YYYY format, this date should correspond with the production period of the original entry that is being amended.