



MAINTENANCE/ELIGIBILITY PROGRAM

**Current Maintenance Qualification Period
July 1, 2005 through June 30, 2009**

Rules governing eligibility status:

To retain eligibility status, an individual is required to accumulate a minimum of 120 maintenance points in a four (4) year period.

Of the 120 total points required, not more than 60 points may be accumulated via workshops and/or seminars.

Excessive course credit, up to a maximum of 30 points, may be carried over from one four (4) year period to the next.

Any individual may voluntarily have their name removed from the eligibility list by submitting a written request to the Director of Property Valuation.

Individuals are responsible for informing PVD of any name, address or employment changes.

At the beginning of each calendar year, individuals whose names appear on the eligibility list will be notified by mail at their last known address as to their point requirement status.

If on July 1, 2009 an individual has not accumulated the necessary points required, their name will be removed from the eligibility list.

In order to receive full credit for courses where a written exam is administered, the individual must successfully complete the examination. In lieu of successful completion of the written examination, seminar credit will be awarded and will be applicable toward the 60 points of workshop and/or seminar credit.

An individual may repeat a course for credit for which maintenance credit has previously been given provided there has been a four (4) year time period since the course was last taken. However, if a course has changed substantially since it was last attended, it may be retaken for credit during the same four (4) year period.

Any course taken for credit after June 30th of the 4th year of the qualification period will apply to the next qualification period.



Maintenance Program - continued

To receive credit for any non-PVD course, workshop or seminar, an individual must mail or fax to PVD a certificate or letter of successful completion, along with the course description, schedule and name of sponsoring and/or developing organization.

Upon successful completion of an IAAO or Appraisal Institute class sponsored by PVD, students are required to mail or fax to PVD a copy of their certificate or letter of successful completion to receive course credit.

Those individuals whose names are added to the eligibility list after the effective date of the current maintenance period will be required to accumulate credit on a pro-rata basis as follows:

Current Maintenance Qualification Period: July 1, 2005 through June 30, 2009

| If your name is added between: | Required Points | Max Points Via wkshps/seminars |
|--------------------------------|-----------------|-----------------------------------|
| July 1-Dec 30, 2005 | 120 points | 60 points |
| Jan 1-June 30, 2006 | 105 points | 55 points |
| July 1-Dec 30, 2006 | 90 points | 45 points |
| Jan 1-June 30, 2007 | 75 points | 40 points |
| July 1-Dec 30, 2007 | 60 points | 30 points |
| Jan 1-June 30, 2008 | 45 points | 25 points |
| July 1-Dec 30, 2008 | 30 points | 15 points |
| Jan 1-June 30, 2009 | 0 points | 0 points |