

**AGRICULTURAL USE VALUATION
214450**

**LIMIT 22 STUDENTS
(Maximum number of students 15)**

- Description:** Procedures and methodology used to implement use value will be discussed in detail. Topics covered will include data needed for the valuation of all land classes and how this information is processed into value. Proper identification of agricultural land will also be addressed. Irrigation practices and specific procedures and methodology to implement that information will also be discussed.
- Examination:** Completion of a final examination will be required to receive any credit for this course. If the final exam is not passed, seminar credit will be awarded.
- Prerequisite:** None
- Materials:** Noiseless calculator.
- Instructor(s):** Zoe Gehr

PVD Eligibility Maintenance Points: 26

DATE AND LOCATION

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|-----------------------|---|--------------------|---|
| Class Begins: | 1:00 p.m. 1 st day
8:30 a.m. each day | Class Ends: | 10:00 a.m. last day
4:30 p.m. each day |
| Aug 6-10, 2012 | Topeka, KS – Docking State Office Building, 915 SW Harrison, Room 482 | | |

REGISTRATION

- Tuition:**
- Early enrollment deadline:**
To take advantage of the early enrollment fee, registrations must be received at least 30 days prior to the class.
- Early enrollment fee:**
\$140.00 for state of Kansas employees and Kansas county personnel
\$160.00 for all others
- For registrations submitted after early enrollment deadline: add \$15.00**

KANSAS PROPERTY TAX LAW
698000
LIMIT 30 STUDENTS
(Minimum number of students 15)
(This course is required for the RMA Designation Program)

- Description:** This course is designed for all appraisal staff. While most statutes concerning ad valorem valuation and taxation have been included, this course is not inclusive of all statutes. Upon completion of this course, the student will have a better understanding of property tax laws as they affect their job. Group discussion and questions are encouraged.
- Examination:** Completion of a final examination will be required to receive any credit for this course. If the final exam is not passed, seminar credit will be awarded.
- Prerequisite:** None
- Materials:** None
- Instructor(s):** Bill Waters

PVD Eligibility Maintenance Points: 20

DATE AND LOCATION

- Class Begins:** 8:30 a.m. each day **Class Ends:** 4:00 p.m. each day
10:00 a.m. last day
- June 5-8, 2012** Wichita, KS – Office This, 4031 E. Harry St. Fagetaboutit Room
316-660-9277

REGISTRATION

- Tuition:** **Early enrollment deadline:**
To take advantage of the early enrollment fee, registrations must be received at least 30 days prior to the class.

Early enrollment fee:
\$110.00 for state of Kansas employees and Kansas county personnel
\$130.00 for all others

For registrations submitted after early enrollment deadline: add \$15.00

KANSAS PROPERTY TAX LAW UPDATE

698001

LIMIT 30 STUDENTS

(Minimum number of students 15)

*This course meets the requirement for continuing education credit
per Permanent Administrative Regulation 93-6-3b*

- Description:** This course is an overview of the statutes concerning ad valorem valuation and taxation. This course is not inclusive of all statutes. Group discussion and questions are encouraged. (course 698000, Kansas Property Tax Law, is the course required for the RMA Designation Program)
- Examination:** Optional. For course credit, a final examination will be offered. Otherwise, seminar credit will be awarded.
- Prerequisite:** None
- Materials:** None
- Instructor(s):** Bill Waters
- PVD Eligibility Maintenance Points:** 7

DATE AND LOCATION

- Class Begins:** 8:30 a.m. **Class Ends:** 5:00 p.m.
- May 15, 2012** Topeka, KS – Shawnee Co. Annex, 1515 NW Saline 785-233-2882 ext 6018
- May 22, 2012** Hays, KS – Ellis County Extension Office, 601 Main 785-628-9430

REGISTRATION

- Tuition:** **Early enrollment deadline:**
To take advantage of the early enrollment fee, registrations must be received at least 30 days prior to the class.
- Early enrollment fee:**
\$60.00 for state of Kansas employees and Kansas county personnel
\$80.00 for all others
- For registrations submitted after early enrollment deadline: add \$15.00**

RATIO STUDY FUNDAMENTALS
220001
LIMIT 30 STUDENTS
(Minimum number of students 15)

- Description:** This course and/or workshop is designed for those individuals seeking a fundamental knowledge of ratio studies with most of the emphasis placed on sales ratio studies. Exercises and examples will be provided for class participation during the course. Some of the issues to be covered are listed below:
- Introduction to ratio studies
 - Sales screening (*Based on IAAO Standard*)
 - Basic ratio study statistics
 - The Official Kansas Appraisal/Sales Ratio Study
 - I.A.A.O. Standard on Ratio Studies
- Examination:** An exam will be provided for those students seeking course credits. For those students seeking workshop credit, no exam is required.
- Prerequisite:** None
- Materials:** Noiseless calculator, paper, pencil.
- Instructor(s):** Nancy C. Tomberlin

PVD Eligibility Maintenance Points: 20

DATE AND LOCATION

Class Begins:	1:00 p.m. 1 st day 8:00 a.m. each day	Class Ends:	11:00 a.m. last day 4:00 p.m. each day
October 16-19, 2012	Hutchinson, Ks – KDOT Conference Room, 1220 W. 4th (620) 663-8796		

REGISTRATION

Tuition: **Early enrollment deadline:**
To take advantage of the early enrollment fee, registrations must be received at least 30 days prior to the class.

Early enrollment fee:
\$110.00 for state of Kansas employees and Kansas county personnel
\$130.00 for all others

For registrations submitted after early enrollment deadline: add \$15.00

**STANDARDS OF PRACTICE AND PROFESSIONAL ETHICS
690018
LIMIT 30 STUDENTS
(Minimum number of students 15)**

This class is a requirement for the Kansas RMA Designation Program

- Description:** Topics covered are: Basic concepts of professional ethics and standards; the Appraisal Foundation's Uniform Standards of Professional Appraisal Practice. Discussion examples show how USPAP applies to situations encountered in everyday appraisal practice. This course includes an exam.
- Examination:** Completion of a final examination will be required to receive any credit for this course. If the final examination is not passed, seminar credit will be awarded.
- Prerequisite:** None
- Materials:** None
- Instructor(s):** Antonia Viens

PVD Eligibility Maintenance Points: 15

DATE AND LOCATION

- Class Schedule:** 8:00 a.m. to 5:00 p.m. 1st day-
8:00 a.m. to 4:00 p.m. last day
- October 2-3, 2012** Wichita, Ks - Office This, 4031 E. Harry Street (316) 660-9277

REGISTRATION

- Tuition:** **Early enrollment deadline:**
To take advantage of the early enrollment fee, registrations must be received at least 30 days prior to the class.

Early enrollment fee:
\$240.00 for state of Kansas employees and Kansas county personnel
\$260.00 for all others

For registrations submitted after early enrollment deadline: add \$15.00

STANDARDS OF PRACTICE AND PROFESSIONAL ETHICS UPDATE

790011

LIMIT 30 STUDENTS

(Minimum number of students 15)

*This course meets the requirement for continuing education credit
per Permanent Administrative Regulation 93-6-3b*

Description: The Appraisal Foundation's National Uniform Standards of Professional Appraisal Practice (USPAP) Update Course, 7-hour, focuses on recent changes to USPAP requirements for ethical behavior and competent performance by appraisers. It also includes information intended to clarify some commonly misunderstood aspects of USPAP.

Examination: None

Prerequisite: The course materials assume that participants have previously completed the National Uniform Standards of Professional Appraisal Practice (USPAP) Course, 15-hour, or an equivalent 15-hour course.

Materials: The Appraisal Foundations' "Uniform Standards of Professional Appraisal Practice" (USPAP) publication, 2012-2013 edition.

Instructor(s): Barry Couch

PVD Eligibility Maintenance Points: 7

DATE AND LOCATION

Class Begins: 8:00 a.m. **Class Ends:** 4:30 p.m.

Feb 13, 2012 **Topeka, KS** – Shawnee County Annex, 1515 NW Saline, Meeting Room
785-233-2882

REGISTRATION

Tuition: **Early enrollment deadline:**
To take advantage of the early enrollment fee, registrations must be received at least 30 days prior to the class.

Early enrollment fee:

IF YOU BRING THE USPAP 2012-2013 PUBLICATION:

\$105.00 for state of Kansas employees and Kansas county personnel

\$130.00 for all others

IF YOU NEED TO PURCHASE THE USPAP 2012-2013 PUBLICATION:

\$180.00 for state of Kansas employees and Kansas county personnel

\$205.00 for all others

For registrations submitted after early enrollment deadline: add \$15.00

**KANSAS PUBLIC UTILITY VALUATION
AND ASSESSED VALUE DISTRIBUTION COURSE
800101
LIMIT 20 STUDENTS
(Minimum number of students 12)**

Description: This course is designed for all appraisal staff. This course will provide an overview on public utility valuation using the unit value method and will include how the assessed values are calculated for each county. Upon completion of this course, the student will have a basic understanding of how public utility property is valued and how the assessed values are calculated. Group discussion and questions are encouraged.

Examination: None

Prerequisite: None

Materials: None

Instructor(s): Public Utility Staff

PVD Eligibility Maintenance Points: 3

DATE AND LOCATION

Class Begins: 9:00 a.m. **Class Ends:** Noon

October 30, 2012 Topeka, KS - Docking State Office Building, 915 SW Harrison, Basement
Auditorium 785-296-2365

REGISTRATION

Tuition: **Early enrollment deadline:**
To take advantage of the early enrollment fee, registrations must be received at least 30 days prior to the class.

Early enrollment fee:
\$50.00 for state of Kansas employees and Kansas county personnel
\$60.00 for all others

For registrations submitted after early enrollment deadline: add \$15.00