

Instructions for Declaration of State Assessment

By Kansas Motor Carrier Companies

If you have a newly acquired vehicle subject to assessment under K.S.A.79-6a which was not listed on the original filing with the State because it was acquired after January 1, of the taxing year, then you must file a "Declaration of State Assessment" form. A "Declaration of State Assessment" form must be completed and presented to the County Treasurer's Office at the time the vehicle is registered. The form provides the Treasurer's Office with the proof of assessment required for the purchase of vehicle tags under K.S.A. 8-173(a2). If you do not have a copy of this form showing your account number and other identification you must obtain one. You may obtain the form by contacting the Division of Property Valuation's (PVD) Motor Carrier Section or you can obtain a form from the following web-site: www.kdor.org/taxcenter/

NOTE: The use of this form is restricted to listing ONLY newly acquired equipment, that is equipment which was acquired after January 1 and has not been listed on the states annual property tax listing forms. This form is restricted to listing ONLY that equipment that is subject to assessment under K.S.A. 79-5a or K.S.A.79-6a.

- I.** When you receive your form from PVD, directly or by web-site, it will contain your carrier identification, name and address as it appears in the State's database. The form is **NOT VALID** without the official identifying information and is not to be used as a template for the filing of other carriers.

EXAMPLE:	
BY: Jordan & Rumsey Corp. Inc ADDRESS: 100 South West Happy St. Rainbow Park, KS 66612-1585	DOR. NO: KS-9999 KCC ID: 296401 DATE: July 16, 2003

- II.** Complete the listing for each vehicle to be registered as follows:

1. **M/D/Y Acquired:** the month, day and year the vehicle was acquired with respect to this registration. If the vehicle is a transferal from another operation, use the date of transfer for the date acquired. If the vehicle is being leased, use the date of the lease.
2. **Model Year:** the calendar year in which the vehicle was manufactured.
3. **Vehicle Make:** the name of the manufacturer and model of the vehicle.
4. **Serial Number:** the vehicle identification number.
5. **Owner's Name:** the name of the person or company who owns the vehicle.

EXAMPLE:	1	2	3	4	5
Line No.	M/D/Y Acquired	Model Year	Vehicle Make	Serial Number	Owner's Name
1.	02/25/0X	2001	Ford Taurus	IFAFP52U91A123456	C & W Corp. Inc
2.	03/15/0X	2003	Kenworth W900	IXKWDB9X83S123456	Z- Fast Leasing
3.					

