

Web Services Instructions

When ready to test, please contact the Information Systems group to set up an account for each court. Complete instructions on the web services process will be provided at that time.

For questions, account setup, or to request instructions, you may contact the KDOR IS applications programmers at:

MV_Electronic_Support@kdor.state.ks.us.

You may also reach the IS applications programmers by fax at (785) 291-3685.

Minor Conviction Layout

Field				Columns		REMARKS
Number	Name	Type	Length	From	To	
1	Court Jurisdiction	A	5	1	5	Five character County Code for Court modify 10/17/02 CIYCN
2	Court Type	A	3	6	8	MUN or DIS
3	Locator Number	A/N	10	9	18	Each locator number must be distinct so that the proper document can be located. It can be the current year and the ticket number, the case number, or any other distinct identifier.
4	CDL Indicator	A	1	19	19	CDL License Holder Y' = Yes, 'N' = No
5	Commercial Motor Vehicle Indicator	A	1	20	20	Violation committed in a commercial vehicle? Y' = Yes, 'N' = No
6	Hazardous Material Indicator	A	1	21	21	Indicates if hazardous materials were carried in the vehicle. Y' = Yes, 'N' = No
7	Name	A/N	35	22	56	The name field will be formatted as follows: Last name, blank, first name, blank, middle name, blank, second middle name (if present), blank, suffix. Valid suffix values are: 'SR', 'JR', '1st', '2nd', '3rd', '4th', and '5th'. Suffixes should not be in Roman Numerals.
8	Date of Birth	N	8	57	64	(YYYYMMDD)
9	Sex	A	1	65	65	OPTIONAL. If omitted Blank fill. Values are as follows: 0 -----Unknown 1-----Male 2-----Female 3-----Unspecified
10	Height	A	3	66	68	OPTIONAL. If omitted fill with blanks, else use (FII) F=Height in Feet, II = Height in inches.

Field				Columns		REMARKS
Number	Name	Type	Length	From	To	
11	Weight	A	3	69	71	OPTIONAL. If omitted fill with blanks. If less than 100 lbs use leading zeros.
12	Eye Color	A	3	72	74	OPTIONAL. If omitted fill with blanks. Values are as follows: BLK ---Black BLU---Blue BRO---Brown GRY---Grey GRN---Green HAZ---Hazel PNK---Pink DIC---Dichromatic UNK---Unknown If you collect codes other than the ones listed send them. We will interpret them as unknown.
13	Out of State Jurisdiction	A	2	75	76	
14	Drivers License Number	A/N	9	77	85	OPTIONAL. Kansas driver's license number will be left justified.
15	Social Security Number	A	9	86	94	SSN. If available, else leave blank.
16	<u>Conviction #1</u>					
17	Citation Date	N	8	95	102	Date citation was issued (YYYYMMDD)
18	Conviction Date	N	8	103	110	Date of Conviction (YYYYMMDD)
19	Conviction Offense	A/N	3	111	113	Offense for which convicted. The format will be AAN or ANN.
20	<u>Conviction #2</u>					
21	Citation Date	N	8	114	121	Date citation was issued (YYYYMMDD)
22	Conviction Date	N	8	122	129	Date of Conviction (YYYYMMDD)
23	Conviction Offense	A/N	3	130	132	Offense for which convicted. The format will be AAN or ANN.
24	<u>Conviction #3</u>					
25	Citation Date	N	8	133	140	Date citation was issued (YYYYMMDD)
26	Conviction Date	N	8	141	148	Date of Conviction (YYYYMMDD)
27	Conviction Offense	A/N	3	149	151	Offense for which convicted. The format will be AAN or ANN.

Field				Columns		REMARKS
Number	Name	Type	Length	From	To	
28	<u>Conviction #4</u>					
29	Citation Date	N	8	152	159	Date citation was issued (YYYYMMDD)
30	Conviction Date	N	8	160	167	Date of Conviction (YYYYMMDD)
31	Conviction Offense	A/N	3	168	170	Offense for which convicted. The format will be AAN or ANN.
32	<u>Conviction #5</u>					
33	Citation Date	N	8	171	178	Date citation was issued (YYYYMMDD)
34	Conviction Date	N	8	179	186	Date of Conviction (YYYYMMDD)
35	Conviction Offense	A/N	3	187	189	Offense for which convicted. The format will be AAN or ANN.
36	<u>Conviction #6</u>					
37	Citation Date	N	8	190	197	Date citation was issued (YYYYMMDD)
38	Conviction Date	N	8	198	205	Date of Conviction (YYYYMMDD)
39	Conviction Offense	A/N	3	206	208	Offense for which convicted. The format will be AAN or ANN.
40	<u>Conviction #7</u>					
41	Citation Date	N	8	209	216	Date citation was issued (YYYYMMDD)
42	Conviction Date	N	8	217	224	Date of Conviction (YYYYMMDD)
43	Conviction Offense	A/N	3	225	227	Offense for which convicted. The format will be AAN or ANN.
44	Speed Limit	N	3	228	230	Speed limit
45	Actual Speed	N	3	231	233	Actual Speed of driver
46	Street Address	A	20	234	253	Street Address
47	City	A	15	254	268	City
48	State	A	2	269	270	State
49	Zip Code	A/N	5	271	275	Zip Code
50	Zip Code-New	A/N	4	276	279	Zip Code-New

Major Conviction Layout

NUMBER	DATA ITEM	TYPE	LENGTH	FROM	TO	FORMATTING	REMARKS
	Part I						
1	Court Jurisdiction	A	5	1	5	Five character code -- Municipal Court; Two character code -- District Court.	Required field. If blank or invalid code, error.
2	Court Type	A	3	6	8	MUN or DIS	Required field. If blank or invalid type, error.
3	Locator Number	A/N	12	9	20	Each locator number must be distinct so that the proper document can be located. It can be the current year and the ticket number, the case number or any other distinct identifier.	Required field. If blank, error.
4	Name	A/N	35	21	55	The name field will be formatted as follows: Last name, blank, first name, blank, middle name, blank, second middle name (if present), blank, suffix. Valid suffix values are: 'SR', 'JR', '1st', '2nd', '3rd', '4th', and '5th'. Suffixes should not be in Roman Numerals.	Required field. If blank, error
5	DL#	A/N	9	56	64	Kansas driver's license number will be left justified.	Can be KS DL#, OOS DL#, or blank.
6	DOB	N	8	65	72	YYYYMMDD	Required field. If blank or formatted improperly, error
7	Sex	A	1	73	73	OPTIONAL. If omitted Blank fill. Values are as follows: 0 -----Unknown 1-----Male 2-----Female 3-----Unspecified	
8	Height	A	3	74	76	OPTIONAL. If omitted fill with blanks, else use (FII) F=Height in Feet, II = Height in inches.	
9	Weight	A	3	77	79	OPTIONAL. If omitted fill with blanks. If less than 100 lbs use leading zeros.	
10	Eye Color	A	3	80	82	OPTIONAL. If omitted fill with blanks. Values are as follows: BLK ---Black BLU----Blue BRO---Brown GRY---Grey	

NUMBER	DATA ITEM	TYPE	LENGTH	FROM	TO	FORMATTING	REMARKS
						GRN---Green	
						HAZ---Hazel	
						PNK---Pink	
						DIC---Dichromatic	
						UNK---Unknown	
						If you collect codes other than those listed the code may be used and will be interpreted as unknown.	
11	Veh Registr	A/N	20	83	102	Tag Number (License Plate Number)	
12	Conv Court	A/N	20	103	122	Court Name	Required field. If blank, error.
13	Counsel	A/N	1	123	123	Y or N	Required Y or N. If blank, error. If N and name in line 14, error.
14	Counsel Name	A/N	35	124	158	The name field will be formatted as follows: Last name, blank, first name, blank, middle name, blank, second middle name (if present), blank, suffix. Valid suffix values are: 'SR', 'JR', '1st', '2nd', '3rd', '4th', and '5th'. Suffixes should not be in Roman Numerals.	If Y in line 13 and blank, error.
15	Waiver	A/N	1	159	159	Y. Blank = N	
16	Statute or Ordinance Violated	A/N	20	160	179	KSA or STO as indicated on Attachment #3 of this document. Formatted as number only. Ex: 8-1567 or 30. The characters "KSA" or "STO" preceding the number are not required and will cause an error if used.	Required field. If blank or formatted improperly, error.
17	Offense	A/N	30	180	209	Text description.	Required field. If blank, error
18	CDL Holder	A/N	1	210	210	Y or N	Required Y or N. If blank, error.
19	CMV	A/N	1	211	211	Y or N	Required Y or N. If blank, error.
20	Hazardous	A/N	1	212	212	Y or N	Required Y or N. If blank, error.
21	Accident	A/N	1	213	213	Y or N	Required Y or N. If blank, error.
22	Diversion	A	1	214	214	Y or N.	If Y and no date in line 23, error. If Y and date in line 33, error.

NUMBER	DATA ITEM	TYPE	LENGTH	FROM	TO	FORMATTING	REMARKS
23	Diversion Date Entered	N	8	215	222	YYYYMMDD.	Required field if Y in line 22. If Y in line 22 and blank, error.
24	Infraction	A/N	1	223	223	N	
25	Misdemean-or	A/N	1	224	224	Y or N	
26	Felony	A/N	1	225	225	Y or N	
27	Case No.	A/N	15	226	240		Required field. If blank, error.
28	Occurrence Date	N	8	241	248	YYYYMMDD.	Required field. If blank, error.
29	Plea Guilty	A/N	1	249	249	Y. Not Guilty = N. Nolo contendere= N.	
30	Not Guilty	A/N	1	250	250	Y. Guilty = N. Nolo Contendere = N.	
31	Nolo Contendere	A/N	1	251	251	Y. Guilty = N. Not Guilty = N.	
32	Finding by Court/Jury	A/N	5	252	256	Court or Jury	Required field. If blank, error.
33	Date of Conviction	N	8	257	264	YYYYMMDD. If Diversion Date is 'N', this date must be entered.	Required field. If date and Y in line 22, error. If blank, error.
34	Found Guilty	A/N	1	265	265	Y or N.	Required field. If N and N in line 35, error
35	Found Guilty, amended	A/N	1	266	266	Y or N.	If Y and no description in line 36, error.
36	Amended	A/N	20	267	286	Description.	If Y in line 35 and blank, error.
37	Found Not Guilty	A/N	1	287	287	Y or N.	If Y, error.
38	Dismissed	A/N	1	288	288	Y or N.	If Y, error.
39	Bond Forfeited	A/N	1	289	289	Y or N	If Y and no date in line 40, error.
40	Bond Forfeited	A/N	8	290	297	YYYYMMDD. If Bond Forfeited = 'Y' , date must be entered.	Required field if Y in line 39. If Y in line 39 and blank,

	Date						error.
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NUMBER	DATA ITEM	TYPE	LENGTH	FROM	TO	FORMATTING	REMARKS
	Judgment;						
41	Fine \$	N	7	298	304	\$\$\$\$\$CC	
42	Cost \$	N	7	305	311	\$\$\$\$\$CC	
43	Jail Days	N	4	312	315	number of days	
44	Suspended	A/N	1	316	316	Y or N	
45	Sus time	N	4	317	320	number of days	
46	Revoked	A/N	1	321	321	Y or N	
47	Rev Time	N	4	322	325	number of days	
48	Restricted	A/N	1	326	326	Y or N	
49	Rest Time	N	4	327	330	number of days	
50	Other orders:	A/N	25	331	355		
51	Address	A	20	356	375	Street Address	Required Field.
52	City	A	15	376	390	City	Required Field.
53	State	A	2	391	392	State	Required Field.
54	Zip	N	5	393	397	Zip Code	Required Field.
55	New Zip	N	4	398	401	Zip Code-New	Required Field.
56	OOS Juris	A	2	402	403	State Code	Required field. Must be KS or other valid state code. Ex: Missouri = MO.
57	DMV Code	A/N	3	404	406	Three character DMV Driving Record Code from Attachment #3 which correspondes to KSA/STO used in field number 16. .	Required field. If blank or formatted improperly, error

TRAFFIC CONVICTIONS, WITH CORRESPONDING DMV CODE, TO BE SUBMITTED ELECTRONICALLY TO DRIVER CONTROL.

Minor Convictions

VIOLATION DESCRIPTION	CODE	K.S.A.
Drive w/out License or Expired License (non-CMV)	B51	8-235, 8-244
Driving with view obstructed to front or sides	D70	8-1576
Operating without equipment as required by law	E01	
Equipment used improperly or obstructed	E70	
Unattended Vehicle	EM1	8-1573
Overweight,Overheight,Overwidth	EM2	8-1901, 8-1902, 8-1903, 8-1904, 8-1905, 8-1908, 8-1909
Towing or pushing vehicle improperly	EM3	8-1907
Drive w/o or Fail to Dim Lights	EM5	8-1703, 8-1725
Following Improper/Illegally	FO1	8-1523, 8-1581,
Child or youth restratint not used properly as required	F02	
Seat belt not used properly as required	F04	8-2503
Unsafe condition of vehicle (no specified component)	F66	
Failure to stop before sidewalk when emerging from an alley, building private road, or driveway	M25	8-1555
Entering an intersection marked crosswalk or railroad crossing when there is insufficient space to cross over	M45	8-1584
Start Improperly/Parked Position	MS1	8-1547
Improper Backing Violations	MS2	8-1574
Careless Driving	M81	
Inattentive Driving	M82	
Failure to take action to avoid colliding with a pedestrian	N08	8-1535
Coasting with the gears or transmission in neutral	N80	8-1580
Allowing an under 14 passenger to ride on the vehicle while in motion	N84	8-1578a
Passing Improperly/Illegally/Prohibited	PA1	8-1556, 8-1556a, 8-1516, 8-1520a, 8-1517, 8-1518
Failure to Yield	RW3	8-1526, 8-1527, 8-1528, 8-1529, 8-1530, 8-1531, 8-1533, 8-1540, 8-1542
Failure to Obey Traffic Devices or LEO	SC1	8-1507, 8-1508, 8-1509, 8-1510, 8-1511, 8-1551, 8-1552, 8-1759, 8-1910, 8-1531a, 8-1503, 8-1539
Failure to Signal Properly/Illegally	SI1	8-1548, 8-1549, 8-1550
Contest Racing/Exhibition of Speed	SP1	8-1565
Speed to Fast for Conditions	SP2	8-1557
Speed/Excess of Posted Maximum	SP3	8-1558, 8-1559, 8-1560, 8-1560a, 8-1560b, 8-1562, 8-1563
Speed Less than Posted Minimum	SP4	8-1561
Improper/Illegal/Turns	TU3	8-1545, 8-1546
Drive Wrong Way/Lane/Direction	WW1	8-1514, 8-1515, 8-1519,

Major Convictions

VIOLATION DESCRIPTION	CODE	K.S.A.	STO
Driving under the influence BAC .15 or greater – court conviction	A10	8-1014	
Minor possess/consume/obtain alcohol	A30	41-727	5.8
Unlawful possession of a controlled substance or controlled substance analog	A33	21-4603d	
Driving while out of service order in effect and transporting 16+ passengers and/or HazMat	B19	8-2, 142	
CMV – Violation of out-of-service order	B27	8-2, 136; 8-2, 142	
Driving a CMV without obtaining a CDL	B56	8-2, 132	
Improper class/endorsement on license	B91	8-2, 142	
Operating CMV under the influence of alcohol (DUI)	C12	8-2, 142; 8-2, 144	30.1
Operating CMV under influence of controlled substance	C14	8-2, 142	
Operating CMV and leaving the scene of an accident	C15	8-2, 142	
Operating CMV involved in a felony	C16	8-2, 142	
Operating a CMV in a felony involving manufacturing, distributing, or dispensing of a controlled substance	C17	8-2, 142	
Operating CMV in excess of 15 mph over speed limit	C18	8-2, 142	
Operating CMV with willful/wanton disregard for the safety of persons or property	C19	8-2, 142	
Reckless driving in a CMV	C20	8-2, 142	
Improper or erratic lane change in a CMV	C21	8-2, 142	
Following too close in a CMV	C22	8-2, 142	
Violation of a traffic control law in a CMV arising in connection with a fatal accident	C23	8-2, 142	
Driving under influence of alcohol, narcotics, or pathogenic drugs or excessive blood alcohol – court conviction	DI1	8-1567	30
Illegal transportation of alcohol or drugs in a motor vehicle	DI4	8-1599	106
Entered diversion agreement after DUI arrest	DI8	22-2907 thru 22-2911 (for 8-1567)	
Violation of motor vehicle law resulting in the death of another person (includes vehicular homicide)	FA1	21-3405	
Using motor vehicle in connection with a felony (includes aggravated vehicular homicide and manslaughter)	FE2	21-3405, 21-3442	
Failure to maintain required liability insurance – court conviction	FR5	40-3118, 40-3104, 8-1604	200
Failure to stop and render aid after involvement in an accident resulting in bodily injury	HR1	8-1602	23
Failure to stop and reveal identity after involvement in accident resulting in property damage only	HR2	8-1603, 8-1604	24; 25
Evading arrest	HR4	8-1568	31
Failure to obey traffic control device or directions of an enforcement official at a railroad-highway grade crossing while operating a CMV	M10	8-2, 142; 8-1554	79
Failure to slow down at railroad-highway grade crossing while operating a CMV	M20	8-2, 142; 8-1554	79
Failure to stop before railroad-highway grade crossing while operating a CMV	M21	8-2, 142; 8-1553	78
Failure to stop as required before driving onto	M22	8-2, 142; 8-1553	78

railroad-highway grade crossing while operating a CMV			
VIOLATION DESCRIPTION	CODE	K.S.A.	STO
Failure to have sufficient space to drive completely through the railroad-highway grade crossing while operating a CMV	M23	8-2, 142	
Failure to negotiate a railroad-highway grade crossing due to insufficient undercarriage clearance while operating a CMV	M24	8-2, 142	
Heedless, willful, wanton, or reckless disregard of the rights or safety of others while operating a motor vehicle	RK1	8-1566	29
Vehicle battery – with DUI	RK2	21-3404	
Vehicle battery – with eluding or reckless driving	RK7	21-3404	
Theft of motor fuel dispensed in a vehicle at a gas station	TF1	21-3765	
Driving while revoked	VR1	8-262	194
Driving while suspended	VR2	8-262	194
Operating contrary to conditions specified on driver license or without being licensed	VR4	8-237, 8-245, 8-291, 8-292, 8-296	195
Driving while revoked as a habitual violator	VR7	8-287	195.1
Circumventing/tampering with ignition interlock device	VR9	8-1017	30.3

Return Files

Minor Convictions

After the dmV.txt file information has been transmitted to the court's assigned address and the driving record is updated, we will return the completed and exception reports to the court's assigned space. There will be up to 4 files returned as text files.

ADDS.TXT

We will return the conviction information in the same format as it was received. All the convictions were added to the driving record.

ERRS.TXT

We return the conviction information in the same format as it was received. We then create a new record with a description of the error(s). A record may have more than one error. If there is more than one error, they will be listed individually, one after another. Each error text will start with: * * *. If two or more convictions were sent on the same record and one has an error, then NONE of the convictions will be added to the driving record.

999s.TXT

These are records that had a 999 conviction code (which indicates non-moving violations). None of the 999 conviction codes are added to the driving record. We will return the information in the same format as it was received. This process will indicate you have submitted non-moving violations to us (in lieu of the paper process), therefore, complying with Kansas law.

DUPS.TXT

These are records that were sent in previously and already updated on the system. They have not been updated a second time. Records should only be sent in once for update. This file will hopefully be empty but, it's a way to let you know about these records.

Suspensions/Reinstatements

After the dmV.txt file information has been transmitted to the court's assigned address and the driving record is updated, we will return the completed and exception reports to the court's assigned space. There will be 3 files returned as text files.

ADDS.TXT

We will return the suspension/reinstatement information in the same format as it was received. All the charges were added to the driving record.

ERRS.TXT

We return the suspension/reinstatement information in the same format as it was received. We then create a new record with a description of the error(s). A record may have more than one error. If there is more than one error, they will be listed individually, one after another. Each error text will start with: * * *. If two or more charges were sent on the same record and one has an error, then NONE of the charges will be added to the driving record.

DUPS.TXT

These are records that were sent in previously and already updated on the system. They have not been updated a second time. Records should only be sent in once for update. This file will hopefully be empty but, it's a way to let you know about these records.

Major Convictions

After the dmv.txt file information has been transmitted to the court's assigned address, we will return the completed and exception reports to the court's assigned space. There will be up to 2 files returned as text files. These convictions are not automatically updated to the record at this time. They will be manually updated.

ADDS.TXT

We will return the conviction information in the same format as it was received. All the convictions passed edits and are ready to be updated to the driving record.

ERRS.TXT

We return the conviction information in the same format as it was received. We then create a new record with a description of the error(s). A record may have more than one error. If there is more than one error, they will be listed individually, one after another. Each error text will start with: * * *. If two or more convictions were sent on the same record and one has an error, then NONE of the convictions will be added to the driving record.

Sample Return Files For Court Convictions

Minor Convictions - Examples do not show the whole file. This refers to both MUN and DIS type courts.

ADDS.TXT

XXXXXMUN020060031101	OCONNOR KEYCHAIN SEAN	K70700010198605032
XXXXXMUN020060031401	COPYME RICHARD L	K70880038195312121
XXXXXMUN020060031001	KELLER BEE EVERETT	K70600010195812311

ERRS.TXT

XXXXXMUN0200600029NNN	FISCHER STINKY RENEE	19820613 506115BR
XXXXX	*** DRIVER LICENSE NUMBER NOT FOUND	
XXXXX	VERIFY SPD LIMIT 0 ACT SPEED 0	
XXXXXMUN0200600029NNN	FELLOWME DENNIS P	19710705 604230BL
XXXXX	*** DRIVER LICENSE NUMBER NOT FOUND	
XXXXX	0200600029NNNKITCHEN AID SCOTT	19550708 510169HA
XXXXX	*** COURT TYPE IS INVALID	

999s.TXT

XXXXXMUN0200600029NNN	OCONNOR KEYCHAIN SEAN	19860503 501150BR
XXXXXMUN0200600029NNN	DUREE BULL DALE JR	19810601 504125BL

DUPS.TXT

XXXXXMUN0200600029NNN	KELLER BEE EVERETT	19581231 508180GR
XXXXXMUN0200600029NNN	COPYME RICHARD L	19531212 600200GR
XXXXXMUN0200600029NNN	STONEWALL DUSTIN WAYNE	19811105 510150BR

Suspensions/Reinstatements - Examples do not show the whole file. This refers to both MUN and DIS type courts.

ADDS.TXT

XXXXXMUNR2006001558	BARNCORD HOLLOW L	19521005K7042088820
XXXXXMUNR2006001558	OCONNOR KEYCHAIN SEAN	19860503K7070001020
XXXXXMUNR2006001558	CHAPPELL PAYME M	19580317K7080001020
XXXXXMUNR2006001558	DUREE BULL DALE JR	19810601K7088001020

ERRS.TXT

XXXXXMUNS2006001558	FELLOWME DENNIS P	19710705K9139881820
XXXXX	*** DRIVER LICENSE NUMBER NOT FOUND	
XXXXXMUNS200600155	EARING ELMER E	1916122350001025520
XXXXX	*** DL NUMBER FOUND - NAME/DOB DO NOT MATCH	

DUPS.TXT

XXXXXMUNS2006001558	FISCHER STINKY RENEE	19820613K7000001020
XXXXXMUNS2006001558	STONEWALL DUSTIN WAYNE	19811105K7010001020
XXXXXMUNS2006001558	COVINGTON CHAIR RAY	19651213K7020001020

Sample Return Files For Court Convictions

Major Convictions – Examples do not show the whole file. This refers to both MUN and DIS type courts.

ADDS.TXT

XXXXXMUN20060031101 OCONNOR KEYCHAIN SEAN K70700010198605032
XXXXXMUN20060031401 COPYME RICHARD L K70880038195312121
XXXXXMUN20060031001 KELLER BEE EVERETT K70600010195812311

ERRS.TXT

XXXXXMUN20060030401 FISCHER STINKY RENEE K70000010198206132
XXXXX *** DIVERSION DATE IS INVALID
XXXXX ** CONVICTION DATE IS INVALID
XXXXXMUN20060030501 STONEWALL DUSTIN WAYNE K70100010198111051
XXXXX *** DIVERSION DATE IS INVALID
XXXXX ** CONVICTION DATE IS INVALID

Major Conviction Error Listing

Error Message	Data Item	Explanation	Correction
Court Jurisdiction is invalid	Court Jurisdiction	Court Jurisdiction is a required field and must be populated with the two characters (district court) or five character (municipal court) jurisdiction code assigned during testing. For example: Shawnee County District Court = SN; Topeka Municipal Court = TOPSN.	Verify field is populated with assigned jurisdiction code.
Court type is invalid	Court Type	Court Type is a required field and must be populated with "MUN" (municipal) or "DIS" (district). Error will occur if the field is blank or if any information other than "MUN" or "DIS" is entered.	Verify field is populated with "MUN" or "DIS".
Name is invalid	Name	Name is a required field and must be populated with the driver's last name, first name, and middle name (if present)	Verify field is populated with the driver's name and that name is formatted correctly.
DOB is invalid	DOB (Date of Birth)	DOB is a required field and must be populated with a valid date of birth formatted as "YYYYMMDD". A date of birth in the future, any other erroneous date, or characters other than numbers will generate an error.	Verify field is populated with a valid date of birth formatted as "YYYYMMDD".
Court name is invalid	Conv Court	Court name is a required field and must be populated with the full court name. For example: Shawnee County District Court.	Verify field is populated with court name.
Counsel must be "Y" or "N" or, Counsel Name is invalid	Counsel and Counsel Name	Counsel is a required field and must be populated with "Y" or "N". If Counsel is "Y" a name must also be provided in the field Counsel Name.	Verify both fields are correctly populated with "Y" or "N" and Counsel Name if appropriate.
KSA/STO is invalid	Statute or Ordinance Violated	Statute or Ordinance Violated is required and cannot be left blank.	Verify field is populated with a valid KSA or STO.
Offense is invalid	Offense	Offense is a required field and must be populated with the description of the KSA/STO provided.	Verify description of offense is present.
CDL Indicator is invalid	CDL Holder	CDL is a required field and must be populated with "Y" or "N".	Verify field is populated with "Y" or "N" as appropriate.

Error Message	Data Item	Explanation	Correction
CMV Indicator is invalid	CMV	CMV is a required field and must be populated with "Y" or "N".	Verify field is populated with "Y" or "N" as appropriate.
Accident Indicator is invalid	Accident	Accident is a required field and must be populated with "Y" or "N".	Verify field is populated with "Y" or "N" as appropriate.
Diversion date is invalid or, Diversion with conviction date is invalid	Diversion and Diversion Date Entered	If Diversion is "Y", a date must be entered for Diversion Date Entered. If Diversion Date Entered is blank an error will be generated. If Diversion is "Y" and a conviction date is present, an error will be generated. If a future date or any other erroneous date is entered an error will be generated.	Verify Diversion "Y" is correct. If so, enter a valid Diversion Date Entered formatted as "YYYYMMDD". Verify no date is present for conviction date.
Case number is invalid	Case No	Case Number is a required field.	Verify case number is present.
Occurrence date is Out of Range	Occurrence Date	Occurrence Date is a required field and must be populated with a valid date formatted as "YYYYMMDD". An occurrence date in the future, any other erroneous date, or characters other than numbers will generate an error.	Verify field is populated with a valid occurrence date formatted as "YYYYMMDD".
Must be court or jury	Finding by Court/Jury	Finding by Court/Jury is a required field and must be populated with "Court" or "Jury".	Verify field is populated with "Court" or "Jury" as appropriate.
Conviction date is invalid	Date of Conviction	Date of conviction is a required field and must be populated with a valid date formatted as "YYYYMMDD". If Diversion is "Y" and a conviction date is present, an error will be generated. If a future date, any other erroneous date, or characters other than numbers are entered, an error will be generated.	Verify field is populated with a valid conviction date formatted as "YYYYMMDD". Verify "Y" has not been marked for Diversion. Verify no date is present for Diversion Date Entered.
Finding is invalid	Found Guilty; Found Not Guilty; Found Guilty, amended; Dismissed	All are required fields and must be populated with "Y" or "N". However, only one "Y" response will be accepted. Found Not Guilty and Dismissed are not submitted to DMV.	Verify correct and single finding. Verify Found Not Guilty or Dismissed are marked "N".

Error Message	Data Item	Explanation	Correction
Bond forfeited is invalid	Bond Forfeited	If Bond Forfeited is "Y", a date must be entered for Bond Forfeited Date. If Bond Forfeited Date is blank, an error will be generated. If Bond Forfeited is "N" and Bond Forfeited Date is present, an error will be generated. If a future date, any other erroneous date, or characters other than numbers are entered, an error will be generated.	Verify field is populated with "Y" or "N" as appropriate. If "Y", verify Bond Forfeited Date is present.
Bond forfeited date is invalid	Bond Forfeited Date	See above.	See above.
OOS Juris is invalid	OOS Juris	If out-of-state license number in line 5, DL#, the state of licensure is required (i.e., MO).	Verify field is populated with 2-character state code (i.e., MO = Missouri).
DMV Code is invalid	DMV Code	DMV Driving Record Code is required. If blank, an error will be generated.	Verify field is populated with 3-character DMV Code (i.e., VR2 = Driving While Suspended).
DL Number Found – Name/DOB Do Not Match	Drivers License Number / DOB (Date of Birth) / Name	If DL Number is found, program goes on to check for name/DOB match to verify record. If Name/DOB does not match the DL provided or, if name/DOB does not match information provided in the file an error is generated.	Verify correct DL Number for driver. Verify accurate name/DOB information entered (i.e., spelling, valid DOB, and DOB formatted correctly).
Locator Number is Invalid	Locator Number	Locator Number is a required field and must be populated with up to 10 characters. Blank will generate an error.	Verify field is populated.
Verify Spd Limit 0 Act Speed	Speed Limit / Actual Speed	If SP3 for Conviction Offense, Speed Limit and Actual Speed must be populated.	Verify field(s) is populated with valid speed limit and actual speed.
Driver License Number Not Found	Drivers License Number	Field must be populated with a valid number formatted as K+8-digits or 9-digits. Spaces, hyphens, etc. will generate and error.	Verify DL Number is formatted correctly.

Error Message	Data Item	Explanation	Correction
Suspended is Invalid	Suspended	Field must be populated with "Y" or "N". If "Y", Sus Time must be populated with Number of Days. Same rules apply to Revoked and Restricted fields.	Verify Number of Days is populated if "Y" to Suspended. Field should be used only when court is ordering a suspension time outside the regular time Driver Control would assess (i.e., court ordered 30-day SUS for RK1 in lieu of mandatory 90-day REV).
Address is Required	Address / City / State / Zip	Street address, city, state, and zip are required.	Verify field(s) is populated.
Invalid Major Conviction Code	DMV Code	The 3-character DMV Driving Record Code is required.	Verify field is populated with valid DMV Code. Codes are provided on Attachment #3 of the Compiled Document.
Invalid Driver License	Drivers License Number	Field must be populated with a valid number formatted as K+8-digits or 9-digits. Spaces, hyphens, etc. will generate and error.	Verify DL Number is formatted correctly.

Revised 07/2007

Test Records

<u>DL#</u>	<u>NAME</u>	<u>DOB</u>	<u>SEX</u>	<u>Height</u>	<u>Weight</u>	<u>Eye color</u>
K91398888	KITCHEN AID SCOTT	19550708	M	510	169	HAZ
500010255	EARING ELMER E	19161223	M	506	185	BRO
K91398838	BANK ACCOUNT A	19351011	F	503	160	BRO
K70000010	FISCHER STINKY RENEE	19820613	F	506	115	BRO
K70100010	STONEWALL DUSTIN WAYNE	19811105	M	510	150	BRO
K70200010	COVINGTON CHAIR RAY	19651213	M	511	190	HAZ
K70300010	KNOBLAUCH RICHMAN LEE	19490319	M	600	180	HAZ
K70400010	GARCIA-GARCIA JOJO MANUEL	19730228	M	505	175	BRO
K70500010	BENNETT SHEET LAVONNA	19620930	F	508	130	BRO
K70600010	KELLER BEE EVERETT	19581231	M	508	180	GRN
K70700010	OCONNOR KEYCHAIN SEAN	19860503	M	507	141	BRO
K70800010	CHAPPELL PAYME M	19580317	F	501	150	BRO
K70880010	DUREE BULL DALE JR	19810601	M	504	125	BLU
K70880038	COPYME RICHARD L	19531212	M	600	200	GRN
K70880088	MAILROOM SCOTT C	19741216	M	510	195	BLU
K70420888	BARNCORD HOLLOW L	19521005	M	602	220	HAZ
610010000	EVEREST GOAWAY	19840109	M	507	105	BRO
589000006	BUDD ANIMAL M	19771114	F	508	130	BLU

Suspension/Reinstatement Layout

Number	DATA ITEM	TYPE	LENGTH	FROM	TO	REMARKS
1	Court Jurisdiction	A	5	1	5	Two Character County Code for Court
2	Court Type	A	3	6	8	MUN or DIS
3	Reinstatement/Suspension	A	1	9	9	R - Reinstatement S - Suspension
4	Locator Number	A/N	10	10	19	Each locator number must be distinct so that the proper document can be located. It can be the current year and the ticket number, the case number, or any other distinct identifier.
5	Name	A/N	35	20	54	The name field will be formatted as follows: Last name, blank, first name, blank, middle name, blank, second middle name (if present), blank, suffix. Valid suffix values are: 'SR', 'JR', '1st', '2nd', '3rd', '4th', and '5th'. Suffixes should not be in Roman Numerals.
6	Date of Birth	N	8	55	62	(YYYYMMDD)
7	Drivers License Number	A/N	9	63	71	Kansas driver's license number will be left justified. Optional.
8	Date Of Offense	N	8	72	79	Date the offense occurred (YYYYMMDD)
9	Charge One	A	3	80	82	Reason for the Suspension
10	Narrative One	A	40	83	122	Description of charge one
11	Charge Two	A	3	123	125	Reason for the Suspension
12	Narrative Two	A	40	126	165	Description of charge two
13	Charge Three	A	3	166	168	Reason for the Suspension

Number	DATA ITEM	TYPE	LENGTH	FROM	TO	REMARKS
14	Narrative Three	A	40	169	208	Description of charge three
15	Fine	N	6	209	214	Amount of fine. Right justify. Fill with leading spaces.
16	Court Costs	N	6	215	220	Amount of Court Costs. Right justify. Fill with leading spaces
17	Other Costs	N	6	221	226	Amount of other costs. Right justify. Fill with leading spaces
18	Reinstatement Fee	N	5	227	231	Amount of Reinstatement Fees. Right justify. Fill with leading spaces
19	Total Amount	N	7	232	238	Amount of total costs. Right justify. Fill with leading spaces
20	Special Instruction	A	1	239	239	P - Phone court A - Court appearance needed
21	Out of State Jurisdiction	A	2	240	241	
22	CDL Indicator	A	1	242	242	CDL License Holder Y' = Yes, 'N' = No
23	Commercial Motor Vehicle Indicator	A	1	243	243	Violation committed in a commercial vehicle? Y' = Yes, 'N' = No
24	Hazardous Material Indicator	A	1	244	244	Indicates if hazardous materials were carried in the vehicle. Y' = Yes, 'N' = No
25	Address	A	20	245	264	Street Address
26	City	A	15	265	279	City
27	State	A	2	280	281	State
28	Zip	N	5	282	286	Zip Code
29	New Zip	N	4	287	290	Zip Code-New
30	Sex	A	1	291	291	OPTIONAL. If omitted Blank fill. Values are as follows: 0 -----Unknown 1-----Male 2-----Female 3-----Unspecified

Number	DATA ITEM	TYPE	LENGTH	FROM	TO	REMARKS
31	Height	A	3	292	294	OPTIONAL. If omitted fill with blanks, else use (FII) F=Height in Feet, II = Height in inches.
32	Weight	A	3	295	297	OPTIONAL. If omitted fill with blanks. If less than 100 lbs use leading zeros.
33	Eye Color	A	3	298	300	OPTIONAL. If omitted fill with blanks. Values are as follows:
						BLK ---Black
						BLU----Blue
						BRO---Brown
						GRY---Grey
						GRN---Green
						HAZ---Hazel
						PNK---Pink
						DIC---Dichromatic
						UNK---Unknown
						If you collect codes other than the ones listed send them. We will interpret them as unknown.

Traffic infractions Driver Control will suspend on for failure to appear or comply with corresponding code for submission.

VIOLATION DESCRIPTION	CODE	VIOLATION DESCRIPTION	CODE
Driving Under the Influence	DI1	Transportation of Liquid Fuel Regs	MC6
Transportation Open Container	DI4	Motor Vehicle Liability Insurance	FR5
Vehicular Homicide	FA1	Motor Carrier Regs/Persons & Property	MC6
Felony Involving a Vehicle	FE2	Motor Carrier Safety Rules by Commission	MC6
Following Improper/Illegally	FO1	Registration/Carriers with Corp. Comm.	MC6
Leave Scene of Injury Accident	HR1	Registration/Fees/Vehicles Entering State	MC6
Leave Scene/Non Injury Accident	HR2	Insurance/Non Ks. Motor Carrier Permits	MC6
Attempt to Elude/Evade Arrest	HR4	Motor Carriers/Stop/Inspection Stations	MC6
Start Improperly/Parked Position	MS1	Violation/Regs/Liquid Fuel Carriers	MC6
Improper Backing Violations	MS2	Local Wrecker Permits Required	MC6
Passing Improperly/Illegally/Prohibited	PA1	Wrecker Equip/Insurance Requirements	MC6
Reckless Driving	RK1	Fee/Wrecker Permit/ID of Wrecker/Veh	MC6
Vehicle Battery in Connection w/DUI	RK2	Violation/Toll Road/Turnpike Regs.	MC6
Vehicle Battery in Connection/Reckless	RK7	FTC/Road Restriction/Improvement Area	MC6
Failure to Yield	RW3	Destroy/Remove Barricades/Signs/Drive	MC6
Failure to Obey Traffic Devices (any)	SC1	Motor Fuel User/Without Lic/Permit/Temp	MC6
Failure to Signal Properly/Illegally	SI1	Improper Class/endorsement DL	B91
Contest Racing	SP1	Driving with view obstructed/from or sides	D70
Speed to Fast for Conditions	SP2	Fail to stop before sidewalk/alley/driveway	M25
Speed/Excess of Posted Maximum	SP3	Enter intersection/insufficient space	M45
Speed Less than Posted Minimum	SP4	Fail action to avoid pedestrian	N08
Improper/Illegal/Turns	TU3	Coasting with gears/transmission in neutral	N80
Driving While Suspended	VR2	Passenger under 14 ride on veh. in motion	N84
Driving While Revoked	VR1		
Drive in Violation of Restrictions	VR4		
Drive Wrong Way/Lane/Direction	WW1		
Child Restraint Violations	CR1		
Seat Belt Violations	SB1		
Tag Violations (expired/illegal)	TV1		
Registration Violations	RV1		
Overweight, Overheight, Overwidth	EM2		
Defective Equipment Violations	DE1		
Drivers License Violations	B51		
Bicycle Violations	BC1		
Pedestrian Violations	PD1		
Drive w/o or Fail to Dim Lights	EM5		
Fail to Comply Regs Anhydrous Ammonia	AA1		
Refusal to take Preliminary Screen Test	DI3		
Driving While Revoked as Habitual Violator	VR7		
Circumvention of Ignition Interlock	VR9		
Fire Marshall regs/Transport Materials/Fuel	FS1		Rev (07/2009)

Vendor Listing

Below is a list of vendors currently known by Kansas Department of Revenue to be compatible with the electronic submission process and/or working with a Kansas court(s). This list is not intended to represent all vendors who may provide court management software and is in no way intended to promote a particular vendor. Each court is responsible for determining, based on business needs, an appropriate vendor relationship.

Access Data Corporation

Sleuth Software
Phone: 888-336-6757
Web: www.sleuthsoftware.com

Data Technologies, Inc.

14225 Dayton Circle, Ste 4
Omaha, NE 68137-5559
Phone: 402-891-0711
Web: www.dtisummit.com

Full Court

Web: www.justicesystems.com

InfiniTec, Inc

Phone: 800-832-8246
Web: www.infinitec.net

Information Technologies

Phone: 314-991-9115

Jayhawk Software

Valerie Katzer, Court Specialist
PO Box 826
Iola KS 66749
Phone: 620-365-8065
Web: www.jayhawksoftware.com

New Dawn Technologies

Jim Minihan
Email: jm@imergeconsult.com

New World

Web: www.newworldsystems.com

Training @ Your Place

Kim Biasella
Web: www.trainingatyourplace.com

Incode

Web: www.Incode-inc.com

Governmental Suite Software

Steve Seawall

HTE Inc., SunGard

Phone: 407-304-3167
Web: www.sungard.com

SMART Public Safety Software

Mike Carroll

Thoroughbred Municipal Court Manager

Merle Windler
Phone: 785-232-8160

Additional Resources:

KnowledgeStorm
www.knowledgestorm.com

Government Computer News
www.gcn.com