

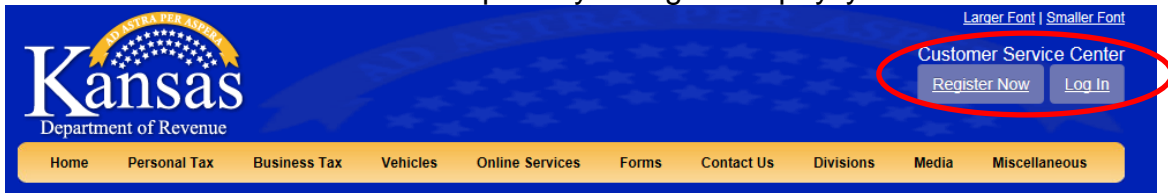
How to register to enter a Special event online

The steps below provide a guide for Kansas farm wineries, microbreweries and microdistilleries who possess a state issued liquor license to register special events. Special events are monitored and regulated by the Alcoholic Beverage Control (ABC) and allow these licensees an opportunity to offer complimentary tastings of wine, beer or spirits that they manufacture. Remember – there cannot be a charge for these samples.

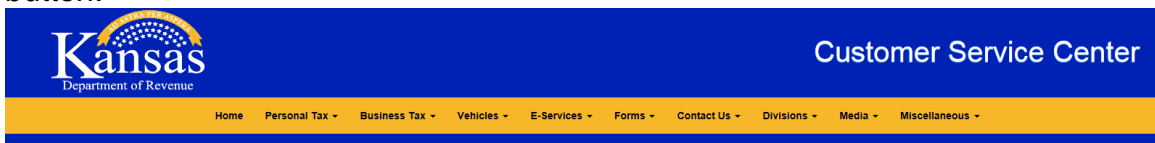
In addition to offering tastings at the special event, K.S.A. 41-308a also allows Kansas farm wineries to sell unopened containers of their manufactured wine if the event is held in a location where alcohol retail sales are authorized.

Special tasting events must be held in a location where liquor by the drink is authorized. However, special tasting events cannot be held on a premise that possesses a private club liquor license or only a cereal malt beverage license.

1. Navigate to <http://ksrevenue.org/>
2. Look in the top right hand corner for sign in area. Click **Log in** or **Register Now**. Note – this is the same place you log in to pay your taxes online.



3. Log in by entering your email address and password. Then use the **Sign In** button.



Kansas Department of Revenue Customer Service Center

Login Page

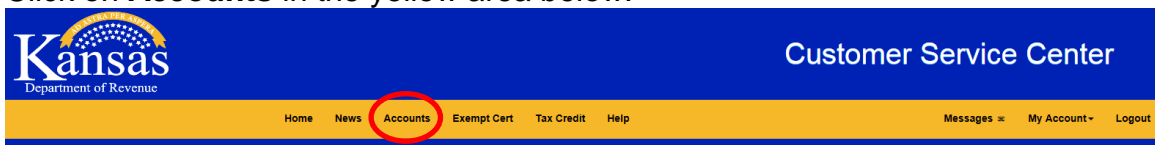
Thank you for using Kansas Department of Revenue Customer Service Center to manage your Department of Revenue accounts.
If you are accessing our site for the first time, select the "Register Now" button below.

Email Address The email address you used when registering.

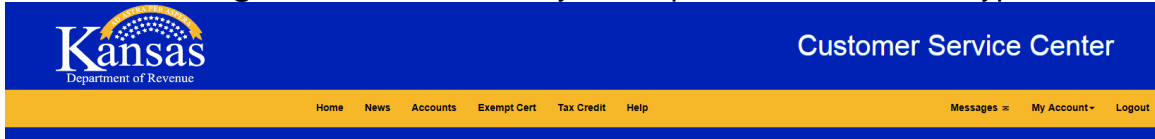
Password Between 6 and 12 characters. Passwords are case sensitive.
[Forgot your password?](#)

[Sign In](#) [Register Now](#) [Need Help? Contact Us.](#)

4. Click on **Accounts** in the yellow area below.



- Click the **Manage Account*** link on your Liquor Drink Account Type row.



Account Listing

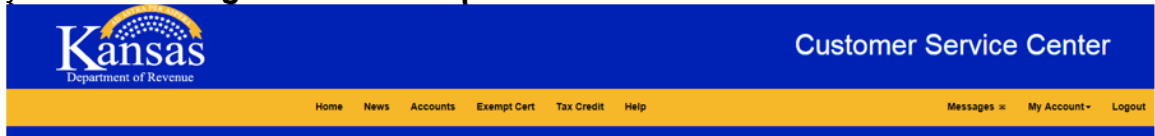
Add an Existing or Register a New account to this login. Search:

Account	Name	Secondary Name	Filing Frequency	Account Type	Manage
1	D		Monthly	Liquor Drink	Manage Account
1	O		Monthly	Liquor Drink	Manage Account
Account	Name	Secondary Name	Filing Frequency	Account Type	Manage

*If you do not see your Liquor Drink Account listed, click on the blue button labeled **Add an Existing or Register a New account to this login**. Please dial 785-296-6993 to obtain your Access Code. You will need to provide your Liquor License number to the Electronic Services representative in order to retrieve your Access Code.

Once you have received your access code, enter the Identification Number (your liquor license number) and the Access Code (provided by Electronic Services). Click Continue and then Save. This will link your account to the Accounts screen.

- Under the Account Management Section for your Liquor Drink Account type, you will find **Register or View Special Event****



Kansas Department of Revenue Customer Service Center Account Information

Contact our Electronic Services support staff at 785-296-6993 if you have questions regarding the information shown for this account. Click "Manage Access to This Account" at the bottom of the screen to remove this account from your profile.

Account Information

Account Number 1
 Business Name D
 Account Type Liquor Drink
 Filing Frequency Monthly

Bank Account Information

This bank information is saved for use by this account. You may add additional bank accounts to choose between when you are making payments. Removing a bank account will not remove it from payments that have already been made.

You have no banking information on record for this account with the Kansas Department of Revenue

[Add Additional Bank Account Information](#)

Account Management

File a Liquor Drink Return	Includes EFT Payment Option
Register or View Special Event	
Make an EFT Payment	Payment Only
Make a Liquor Drink Bond Payment	Bond Payment Only
View Account History	View On-line Payments and Filed Returns
Manage Access to This Account	View/Remove who has Access to this Account
Manage Account Communications	Change Settings for this Account's Communication

[Help](#) [Account List](#)

If you do not have the **Register or View Special Event option please contact Electronic Services at 785-296-6993 to request the Special Event option be added to your existing Liquor Drink account type.