

ALCOHOLIC BEVERAGE CONTROL  
109 SW 9<sup>th</sup> STREET  
P.O. Box 3506  
TOPEKA KS 66601-3506



DEPARTMENT OF REVENUE  
PHONE: 785-296-7015  
FAX: 785-296-7185  
www.ksrevenue.org/abc.html

## **PACKAGING AND WAREHOUSING FACILITY PERMIT APPLICATION AND AGREEMENT INSTRUCTIONS**

### **WHO CAN APPLY FOR THIS PERMIT?**

This permit is available to any manufacturer or supplier of alcoholic liquor or cereal malt beverage, whether licensed in this state or any other state.

### **REQUIREMENTS TO OBTAIN A KANSAS PACKAGING AND WAREHOUSING FACILITY PERMIT?**

- A. Packaging and Warehousing Facility Permit Application and Agreement (ABC-828).
- B. \$2,500.00 annual permit fee.
- C. Request for Premises Approval (ABC-806).
- D. Irrevocable Consent to Jurisdiction form (ABC-160). If your company is not located in Kansas, you are required to file the Irrevocable Consent to Jurisdiction for (ABC-160) with the Kansas Secretary of State's Office. The Secretary of State's Office will return to you a copy of the ABC-160 form that has been stamped "FILED". You must then provide the ABC with a copy that has been stamped "FILED" along with your Application and Agreement.
- E. Copy of your Basic Permit or Brewer's Notice.
- F. Copy of your valid Manufacturer or Supplier license in this state or any other state.

### **COMPLETING THE KANSAS PACKAGING AND WAREHOUSING FACILITY PERMIT APPLICATION AND AGREEMENT (ABC-828):**

- 1. Permit Type.
  - a. New Permit. Check the "New Permit" box if you do not have a Kansas Packaging and Warehousing Facility Permit or if your Kansas Packaging and Warehousing Facility Permit has been expired for more than 30 days.
  - b. Renew Permit. Check the "Renew Permit" box to renew your current Kansas Packaging and Warehousing Facility Permit.
- 2. Check your appropriate "Application Entity Type", complete, sign and date the Kansas Packaging and Warehousing Facility Application and Agreement form, print your name and title.
- 3. Make a copy of the completed Packaging and Warehousing Facility Permit Application and Agreement. Retain the copy for your records.
- 4. Complete the attached Packaging and Warehouse Facility Permit Voucher.
  - a. New Permit. Check the "New Permit" box, enter the name as it appears on the Packaging and Warehousing Facility Permit Application and Agreement and the date completed. Attach a copy of your Federal Basic Permit or Brewer's Notice, a copy of your valid Manufacturer or Supplier license and a copy of the Filed Irrevocable Consent to Jurisdiction (ABC-160) if your business is not located in Kansas.
  - b. To Renew Permit. Check the "Renew Permit" box, enter your Supplier Name, Packaging and Warehousing Facility Permit Number and the date completed and attach a copy of your valid Manufacturer or Supplier license.
- 5. Make your check payable to the "Kansas Department of Revenue" and attach it to the completed Packaging and Warehousing Facility Permit Voucher below.
- 6. Return the original completed Packaging and Warehousing Facility Permit Application and Agreement and the \$2,500.00 Packaging and Warehousing Facility Permit fee to the ABC Marketing Unit with the required documentation.

To obtain additional information, visit our website at: <http://ksrevenue.org/abcpackaging.html>.

Direct your questions to the Marketing Unit at 785-296-7015 or e-mail to [KDOR\\_ABC.Marketing.Unit@ks.gov](mailto:KDOR_ABC.Marketing.Unit@ks.gov)



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Detach and Return with Payment

### **KANSAS ALCOHOLIC BEVERAGE CONTROL DIVISION PACKAGING AND WAREHOUSING FACILITY PERMIT FEE VOUCHER**

Applicant DBA Name:	<input type="checkbox"/> \$2,500.00 Permit Fee Enclosed (CLPR)
<input type="checkbox"/> New Permit <b>Attach the following:</b>	
<input type="checkbox"/> Request for Premise Approval (ABC-806)	
<input type="checkbox"/> Copy of your Federal Basic Permit or Brewer's Notice	
<input type="checkbox"/> Copy of your filed Irrevocable Consent to Jurisdiction (ABC-160)	<input type="checkbox"/> Not required (Company is located in Kansas)
<input type="checkbox"/> Copy of your valid Manufacturer or Supplier license	
<input type="checkbox"/> Renew Permit Number: _____	
<input type="checkbox"/> Attach a copy of your valid Manufacturer or Supplies license.	

STATE OF KANSAS

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**KANSAS PACKAGING AND WAREHOUSING FACILITY PERMIT  
 APPLICATION AND AGREEMENT**

Permit Type (check one): <input type="checkbox"/> New Permit <input type="checkbox"/> Renew Permit			
Applicant Entity Type (check one): <input type="checkbox"/> Individual <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> LLC <input type="checkbox"/> LLP			
Permit Number (renew permit only)		FEIN	Phone
DBA Name		Entity Name	
Location Address		City	State Zip Code
Mailing Address		City	State Zip Code
Contact Person		E-mail Address	
Does your company use a compliance agency? <i>*If yes, complete the compliance agency information.</i>		<input type="checkbox"/> Yes* <input type="checkbox"/> No	Compliance Agency Name
Compliance Agency Mailing Address		City	State Zip Code
Compliance Agency Contact Person Name		Compliance Agency Phone	

The above named manufacturer or supplier does hereby make application for a Packaging and Warehousing Facility Permit. In making this application, the above named manufacturer or supplier agrees that:

- a. It may transfer alcoholic liquor or cereal malt beverage to the licensed premises of a packaging and warehousing facility for the purpose of packaging or storage of both.
- b. It may sell and transfer from the licensed premises of a packaging and warehousing facility to the licensed premises of a spirits, wine or beer distributor licensed in Kansas or to a Kansas supplier.
- c. It may transfer from the licensed premises of a packaging and warehousing facility to another state.
- d. It will register with the Director each brand and label of alcoholic liquor and/or cereal malt beverage transported to or stored at a licensed packaging and warehousing facility that is intended for sale to distributors in Kansas prior to making shipments to licensed distributors in this state.
- e. It hereby appoints the Kansas Secretary of State its resident agent and representative authorized to accept service of any notice or order and that all such acts by the Secretary of State shall be fully binding upon the manufacturer or supplier.
- f. It will abide by all the provisions of the Kansas Liquor Control Act and the Rules and Regulations promulgated thereunder.

**Under penalties of perjury, I declare the information contained in this document a true, accurate and complete disclosure of information.**

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Printed Title

FOR OFFICE USE ONLY:

<input type="checkbox"/> <b>\$2,500 Permit Fee</b>	Received Date _____	Initials _____	
<input type="checkbox"/> <b>New Permit Approved</b>	Date _____	Expires _____	Completed by: _____ Date: _____
<input type="checkbox"/> <b>Renew Permit</b>	From _____ to _____		Completed by: _____ Date: _____