



ALCOHOLIC BEVERAGE CONTROL
109 SW 9th STREET
P.O. Box 3506
TOPEKA KS 66601-3506

DEPARTMENT OF REVENUE
PHONE: 785-296-7015
FAX: 785-296-7185
www.ksrevenue.org/abc.html

STATE FAIR TEMPORARY PERMIT APPLICATION AND AGREEMENT INSTRUCTIONS

This permit allows the sale and consumption of wine and/or beer during the entire Kansas State Fair in Hutchinson by a person(s) who has entered into an agreement with the State Fair Board for that purpose.

The non-refundable fee for the Temporary Permit is \$25 per day. **This permit application must be received by the ABC at least 14 days prior to the State Fair.** Permits not received at least 14 days prior to the event will be returned.

WHAT ARE MY RESPONSIBILITIES IF I AM ISSUED A TEMPORARY PERMIT?

The permit holder is responsible for compliance with all state liquor laws, specifically K.A.R. Article 23, and all applicable city, county, state and federal laws. The applicant or designated person must be present at the event at all times. The permit must be displayed at the event at all times.

WHERE CAN I PURCHASE WINE AND BEER TO BE SOLD AT THE STATE FAIR?

You may only purchase wine and/or beer from a licensed Kansas Retailer who also possesses a Federal Wholesale Liquor Dealer permit or from a Kansas Farm Winery.

LIQUOR DRINK TAX

State Fair Temporary Permit holders are required to collect and pay Liquor Drink Tax for their on-premise sales. The Liquor Drink Tax return is due by the 25th day of the month following your event.

LIQUOR ENFORCEMENT TAX

State Fair Temporary Permit holders are required to collect and pay Liquor Enforcement Tax for their Off-Premise sales. The Liquor Enforcement Tax return is due by the 25th day of the month following your event.

INSTRUCTIONS TO COMPLETE THE STATE FAIR TEMPORARY PERMIT APPLICATION AND AGREEMENT (ABC-834):

1. Section 1. Complete the Application Information.
2. Section 2. Complete the Event Information.
3. Section 3. Complete the Background Qualification questions.
4. Section 4. Draw a diagram of your proposed On-Premise or Special Event area.
5. Read the Application Agreement.
6. Sign the form and print your name. Enter the date and your title.
7. Return the completed form to the ABC Licensing Unit at the address on the form with the correct payment and a copy of your agreement with the State Fair Board. Make your check or money order payable to the "Kansas Department of Revenue".

To obtain additional information on Temporary Permits, visit our website at: <http://www.ksrevenue.org/abctemppermmit.html>

You may direct your questions to the Licensing Unit at 785-296-7015 or e-mail to KDOR_ABC.Licensing.Unit@ks.gov



ALCOHOLIC BEVERAGE CONTROL
 109 SW 9th STREET
 P.O. Box 3506
 TOPEKA KS 66601-3506

DEPARTMENT OF REVENUE
 PHONE: 785-296-7015
 FAX: 785-296-7185
 www.ksrevenue.org/abc.html

Applicant or Organization Name _____ **Event Date(s)** _____

SECTION 4 – DIAGRAM:

In the space below, in ink, draw a complete sketch of the premises which you are seeking approval. The diagram must include all entrance and exit doors and areas where wine and/or beer will be poured, served or sold. **Architectural drawings are not accepted.**



The above named organization or individual applicant, does hereby make application for a State Fair Temporary Permit to sell wine and/or beer on the specified date(s) and location. In making this application, the above named applicant agrees that:

- a. They will display the Temporary Permit at the event entrance along with the name of the designated person of the organization who is in charge and the diagram of the premises covered by the permit.
- b. They will not allow anyone under the age of 21 to possess, purchase or consume wine and/or beer and understand that administrative and/or criminal penalty may result from allowing anyone under the age of 21 to possess or consume wine and/or beer.
- c. They will not deny immediate entry and inspection by the Alcoholic Beverage Control agents or other law enforcement officers.
- d. They must purchase their wine and/or beer from a licensed Kansas Retailer who possesses a Federal Basic Wholesale Permit or from a licensed Kansas Farm Winery.
- e. They will retain sales receipts from the Kansas Retailer or Kansas Farm Winery for at least one year.
- f. They will not sell wine and/or beer for less than the purchase price or for less than the price charged for that drink to all other persons on that day.
- g. They will not allow On-Premise consumption of alcoholic liquor between the hours of 2:00 a.m. and 9:00 a.m.
- h. They will comply with applicable city and county laws and all state liquor laws.

DESIGNATED PERSON:

I understand and agree that I must be present at the event at all times and I will be responsible for conduct at the event.

 Designated Person's Signature

 Date

APPLICANT:

Under penalties of perjury, I declare the information contained in this document a true, accurate and complete disclosure of information.

 Applicant or Agent's Signature

 Date

 Printed Name

 Printed Title

ABC OFFICE USE ONLY:

<input type="checkbox"/> PERMIT FEE ENCLOSED	Amount \$ _____	Associate: _____	Date _____
<input type="checkbox"/> APPROVED	Date _____	Associate: _____	Permit # _____
<input type="checkbox"/> DENIED	Date _____	Associate: _____	<input type="checkbox"/> Denial Letter Sent Date _____