

KANSAS DEPARTMENT OF REVENUE

DIVISION OF VEHICLES  
DEALER LICENSING BUREAU  
915 S Harrison  
TOPEKA, KS 66626-0001  
PH (785) 296-3621 FAX (785) 296-5854  
www.ks.revenue.org/dmv

Dealer Participant Trade Show Application

Trade Show Application Fee \$35.00  
(Make checks payable to the Department of Revenue)

Application Date \_\_\_\_\_

D# \_\_\_\_\_ F# \_\_\_\_\_

Participant/Dealer Name: \_\_\_\_\_

D/b/a Name (if applicable) \_\_\_\_\_

Participant/Dealer Primary Location: \_\_\_\_\_

**Pursuant to K.S.A. 8-2404, I hereby make application to the Director of Vehicles for approval to conduct a TRADE SHOW at the following address:**

Address of Trade Show: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Dates requested for Trade Show (4 consecutive days only) From: \_\_\_\_\_ To: \_\_\_\_\_

Representative's Hand Printed Name \_\_\_\_\_

Signature of Authorized Representative \_\_\_\_\_ Date \_\_\_\_\_

**Sponsors Name:** \_\_\_\_\_

**ATTENTION**

Return this application and fee to the Dealer Licensing Bureau, **NO LESS THAN 10 DAYS PRIOR TO THE TRADE SHOW DATE.**

Approval must be given by the Director of Vehicles *before* you are authorized to hold the Trade Show.

The zoning application at the bottom must be completed. Any items left blank or altered will void the application.

**NO SALES TRANSACTIONS MAY OCCUR AT SUCH TRADE SHOW LOCATIONS. THIS WILL BE STRICTLY ENFORCED.**

**Please retain a copy of this form for your records.**

**ZONING CERTIFICATION**

**To be completed by the Zoning Agent:** (this section is required)

This is to notify you that \_\_\_\_\_ located at \_\_\_\_\_  
Is in conformance with the zoning ordinances or regulations of the city or county of \_\_\_\_\_, Kansas. This location is hereby approved for the display of NEW VEHICLES ONLY.

**Have you verified with your 1<sup>st</sup> /2<sup>nd</sup> Stage Manufacturer for approval:**  YES  NO

Office Use Only

License Approved  YES  NO Department Signature \_\_\_\_\_