## Workshops for CONSTRUCTION CONTRACTORS

The following workshops are devoted exclusively to sales tax issues for construction contractors and subcontractors (i.e., those who provide plumbing, carpentry, electrical, roofing, heating/air conditioning, landscaping, etc.). We will discuss how sales tax applies to materials and labor, the use of Project Exemption Certificates, and explain invoicing and billing your customer.

LOCATION	DATE	TIME
Emporia	(virtual) Sept 27	10:00 AM - Noon
Hays	(virtual) Oct 11	1:00 - 3:00 PM
Overland Park	July 27 Sept 21 Oct 10 Nov 14	1:30 - 4:00 PM 9:00 - 11:30 AM 1:30 - 4:00 PM 9:00 - 11:30 AM
Wichita	(virtual) July 25 August 24 (virtual) Sept 20 Oct 31 (virtual) Dec 06	10:00 AM - Noon 1:00 - 3:00 PM 10:00 AM - Noon 1:00 - 3:00 PM 10:00 AM - Noon

Join us for class!

TO REGISTER
CONTACT ONE OF THE
KANSAS SMALL BUSINESS
DEVELOPMENT (SBDC)
CENTERS HOSTING THESE
CLASSES LISTED INSIDE
THIS BROCHURE.

Traditional classes may be changed to virtual classes or canceled based on weather, attendance or other circumstances at the time of the class. Please contact the hosting SBDC to confirm classes.

# CREATE YOUR OWN WORKSHOP



If your trade, professional association, group, or business would like to know more about how Kansas sales and use tax applies to your industry, contact the Kansas Department

of Revenue or one of the Kansas Small Business Development Center locations listed in this brochure. If available, a specialized sales tax presentation will be developed based on your industry and specific area of interest. Questions and areas of concern provided prior to class will help in tailoring the class to your specific needs and help make the class a more productive and beneficial use of your time. The presentation will help you understand and make any necessary changes to your current sales tax collections. Our goal is to help you better understand Kansas Sales & Use Tax laws and be informed of any changes to the sales tax laws that could affect your business or group. The presentation also includes information about exemptions and deductions that may be available as they apply to your specific industry, business, or group.

Instructors are limited to schedule availability and minimum number of attendees required to hold a class. Travel reimbursement may be required.

#### ksrevenue.gov

Taxpayer Education Unit Kansas Department of Revenue

Carl York Roger Basinger

Tax Specialist OR Tax Specialist
785-296-1048 785-296-3089
carl.york@ks.gov roger.basinger@ks.gov



2023

# Small Business Sales & Use Tax Workshops

(July - December)

PROVIDING INFORMATION ON YOUR SALES TAX RESPONSIBILITY TO THE

STATE OF KANSAS

#### ksrevenue.gov

These workshops are sponsored by the

**Kansas Small Business Development Centers (SBDC)** 

EDU-70 (Rev. 6-23)

### **2023 KANSAS SALES & USE TAX WORKSHOPS**

For many new business owners, the everyday activities of a business can be a time consuming and confusing process. Tax forms usually fall to the bottom of the priority list. To reduce your time spent filing Kansas Department of Revenue (KDOR) documents, and as part of our commitment of service to the business community, the Taxpayer Education Unit within KDOR conducts workshops on sales and compensating use taxes.

- Do you know if you are responsible for collecting and remitting sales tax?
- Do you know if you are liable for Kansas compensating use tax when you buy items outside of Kansas?
- Do you know what tax form is needed and how to file it?
- Do you know if you have to collect or pay another state's sales tax?

If the answer is "No" to any or all of the questions above, then KDOR strongly encourages you, your office manager, and/ or your bookkeeper to attend one of our workshops.

Each workshop covers the topics of both Kansas Sales and Compensating Use Tax.

# SALES TAX & COMPENSATING USE TAX FOR RETAIL BUSINESSES

The following list of workshops are for businesses making retail sales. We will explain the differences between the Kansas Retailers' Sales Tax, the Kansas Retailers' Compensating Use Tax, and the Kansas Consumers' Compensating Use Tax. You will gain a basic understanding of the goods and services subject to sales tax and applicable exemptions. Regardless of whether you sell bubble gum or tractors, this is a class for you.

#### - IMPORTANT -

The sales and use tax for retail businesses class does not include a detail discussion about sales tax laws for construction contractors. A list of workshops dedicated to the application of sales tax for construction contractors is on the other side of this brochure.

LOCATION	DATE	TIME
Emporia	(virtual) Sept 27	1:00 - 3:00 PM
Hays	(virtual) Oct 11	9:00 AM - Noon
Overland Park	July 27 Sept 21 Oct 10 Nov 14	9:00 AM - Noon 1:00 - 4:00 PM 9:00 AM - Noon 1:00 - 4:00 PM
Wichita	(virtual) July 25 Aug 24 (virtual) Sept 20 Oct 31 (virtual) Dec 06	1:00 - 4:00 PM 9:00 AM - Noon 1:00 - 4:00 PM 9:00 AM - Noon 1:00 - 4:00 PM

#### - IMPORTANT -

Registration is required
Contact one of the SBDC offices
in the next column to register.

Tradional in person classes may be changed to virtual classes or canceled based on weather conditions, low attandance or other unforeseen circumstances at the time of the class. Please contact the hosting SBDC to confirm the desired class you wish to attend.

# REGISTER WITH ONE OF THE FOLLOWING SBDC LOCATIONS

#### **Emporia State University**

(ESU) SBDC

Location: **Emporia** Class Type: Virtual

Email: ksbdc@emporia.edu Phone: (620) 341-5308

(Contact ESU SBDC for Zoom access)

#### **Fort Hays State University**

(FHSU) SBDC

Location: **Hays**Class Type: Virtual

Email: ksbdc@fhsu.edu Phone: (785) 628-5615

(Contact FHSU SBDC for Zoom access)

#### **Johnson County Community College**

(JCCC) SBDC

**Location: Overland Park** 

Class Type: Traditional in-person

Email: ksbdc@jccc.edu Phone: (913) 469-3878

#### **Wichita State University**

(WSU) SBDC

Location: Wichita

Class Type: Virtual and traditional in-person WSU Metro Complex, 5015 E 29th N ste B

Online Register at:

www.wichita.edu/ksbdcworkshops

Phone: (316) 978-3193

(Contact WSU SBDC for Zoom access)