

Workshops for CONSTRUCTION CONTRACTORS

The following workshops are devoted exclusively to sales tax issues for construction contractors and subcontractors (i.e., those who provide plumbing, carpentry, electrical, roofing, heating/air conditioning, landscaping, etc.). We will discuss how sales tax applies to materials and labor, the use of Project Exemption Certificates, and explain invoicing and billing your customer.

LOCATION	DATE	TIME
Dodge City	February 27	1:00 - 3:00 PM
Emporia	June 11	10:00 AM - Noon
Garden City	February 26	1:00 - 3:00 PM
Hays	April 16	1:30 - 4:30 PM
Independence	April 9	1:00 - 3:00 PM
Iola	January 22	1:00 - 3:00 PM
Liberal	February 25	1:00 - 3:00 PM
Manhattan	March 7	1:00 - 3:00 PM
Overland Park	January 24	9:00 - 11:30 AM
	February 19	9:00 - 11:30 AM
	March 28	9:00 - 11:30 AM
	April 30	9:00 - 11:30 AM
	May 22	2:00 - 4:30 PM
	June 20	9:00 - 11:30 AM
Topeka	January 31	1:30 - 4:00 PM
	March 21	1:30 - 4:00 PM
	May 23	1:30 - 4:00 PM
Wichita	January 29	9:30 AM - Noon
	February 28	1:00 - 4:30 PM
	March 26	9:30 AM - Noon
	April 26	1:00 - 4:30 PM
	May 29	9:30 AM - Noon
	June 25	1:00 - 4:30 PM

Join us for class!

**TO REGISTER CONTACT
THE SPONSORS OF THESE CLASSES
LISTED INSIDE THIS BROCHURE.**

CREATE YOUR OWN WORKSHOP



If your trade association, professional organization or group of businesses would like to know more about how Kansas sales and use tax applies to your industry, contact the Tax Education Specialist listed below. He will develop a specialized presentation based on your questions and tax situations that will help you avoid costly mistakes and take advantage of the exemptions and credits available to your business. *(Instructor is limited to schedule availability. Travel reimbursement and minimum number of attendees required.)*

Visit KDOR's website for information on future workshops and other business resources.

**Taxpayer Education Unit
Kansas Department of Revenue
P.O. Box 3506
Topeka, Kansas 66601-3506**

ksrevenue.org

**Carl York
Tax Specialist
785-296-1048
carl.york@ks.gov**

EDU-70 (Rev. 11/18)

2019

Small Business Sales & Use Tax Workshops

(January – June)

PROVIDING INFORMATION ON YOUR
SALES TAX RESPONSIBILITY TO THE

STATE OF KANSAS

ksrevenue.org

These workshops are sponsored by
the

**Kansas Small Business
Development Centers**

2019 KANSAS SALES & USE TAX WORKSHOPS

For many new business owners, the everyday activities of a business can be a time consuming and confusing process. Tax forms usually fall to the bottom of the priority list. To reduce your time spent filing Kansas Department of Revenue (KDOR) documents, and as part of our commitment of service to the business community, the Taxpayer Education Unit within KDOR conducts workshops on sales and compensating use taxes.

- Do you know if you are responsible for collecting and remitting sales tax?
- Do you know if you are liable for Kansas compensating use tax when you buy items outside of Kansas?
- Do you know what tax form is needed and how to file it?
- Do you know if you have to collect or pay another state's sales tax?

If the answer is "No" to any or all of the questions above, then KDOR strongly encourages you, your office manager, and/or your bookkeeper to attend one of our workshops. **KDOR does not charge for these workshops, however the Small Business Development Centers (SBDC) may charge a fee to help recover their costs in sponsoring the workshop.**

Each workshop covers the topics of both Kansas Sales and Compensating Use Tax.

SALES AND COMPENSATING USE TAX FOR RETAIL BUSINESS

The following list of workshops are for businesses making retail sales. We will explain the differences between the Kansas Retailers' Sales Tax, the Kansas Retailers' Compensating Use Tax, and the Kansas Consumers' Compensating Use Tax. You will gain a basic understanding of the goods and services subject to sales tax and applicable exemptions. Regardless of whether you sell bubble gum or tractors, this is a class for you.

IMPORTANT — The timeframe for these classes will not include discussion of tax for construction contractors. A list for those workshops is on the other side.

LOCATION	DATE	TIME
Dodge City	February 27	9:00 AM - Noon
Emporia	June 11	1:00 - 4:00 PM
Garden City	February 26	9:00 AM - Noon
Hays	April 16	9:00 AM - Noon
*	April 17	9:00 AM - Noon
Independence	April 9	9:00 AM - Noon
Iola	January 22	9:00 AM - Noon
Liberal	February 25	9:00 AM - Noon
Manhattan	March 7	9:00 AM - Noon
Overland Park	January 24	1:00 - 5:00 PM
	February 19	1:00 - 5:00 PM
	March 28	1:00 - 5:00 PM
	April 30	1:00 - 5:00 PM
	May 22	6:00 - 9:30 PM
	June 20	1:00 - 5:00 PM
Topeka	January 31	8:30 AM - Noon
	March 21	8:30 AM - Noon
	May 23	8:30 AM - Noon
Wichita	January 29	1:00 - 4:30 PM
	February 28	8:30 AM - Noon
	March 26	1:00 - 4:30 PM
	April 26	8:30 AM - Noon
	May 29	1:00 - 4:30 PM
	June 25	8:30 AM - Noon

— IMPORTANT —
Pre-registration is required
through the SBDC

Use the following list to locate a SBDC near you.

The following are the Small Business Development Center sponsors and corresponding contact information for locations of the Kansas sales and use tax workshops:

Emporia State University SBDC (620) 341-5308

Emporia: Lyon County Extension Office, 2632 W Hwy-50.

Fort Hays State University SBDC (785) 628-5615

Hays: Memorial Union Calvary Room 205, Fort Hays State University.

* Sales & Use Tax for Agriculture Industry.

Seward County Community College (SCCC) SBDC (620) 417-1955

Dodge City: 2nd floor, Historic Santa Fe Depot, 101 E. Wyatt Earp Blvd.

Garden City: Chamber of Commerce 1509 E Fulton Terrace.

Liberal: SCCC, 1801 N Kansas.

Johnson County Community College (JCCC) SBDC (913) 469-3878

Overland Park: JCCC, 12345 College Blvd., Regnier Center.

Pittsburg State University SBDC (620) 235-4920

Independence: Public Library, 220 E Maple St.

Iola: Allen County Courthouse, 1 N Washington Ave.

Washburn University SBDC (785) 234-3235

Manhattan: Manhattan Area Chamber of Commerce, 501 Poyntz Ave.

Topeka: Chamber of Commerce Board Room in downtown Topeka, 120 SE 6th Ave.
(6th & Kansas Ave, paid parking in nearby garage)

Wichita State University SBDC (316) 978-3193

Wichita: Hughes Metro Complex, 5015 East 29th St.
(29th & Oliver)