

Commercial Motor Vehicle Office
915 SW Harrison St. Room 150
Topeka, KS 66612



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www.truckingks.org

Samuel M. Williams, Secretary
David N. Harper, Director

Sam Brownback, Governor

2017 Commercial Motor Vehicle Renewal

Please process your renewal for your commercial registration online at www.truckingks.org
Click on **Commercial Vehicle Registration (KCoVRS)** located below the **Featured Links**
underneath the picture.

Trucking Through Kansas



FEATURED LINKS

- > Governor Brownback issues Executive Order to aid in Hurricane Harvey relief
- > IFTA Additional Decals, License Renewal and Return Filing
- > Commercial Vehicle Registration (KCoVRS) 
- > Kansas Truck Routing and Intelligent Permitting System (K-TRIPS)
- > KCC Authorities Renewal/Changes

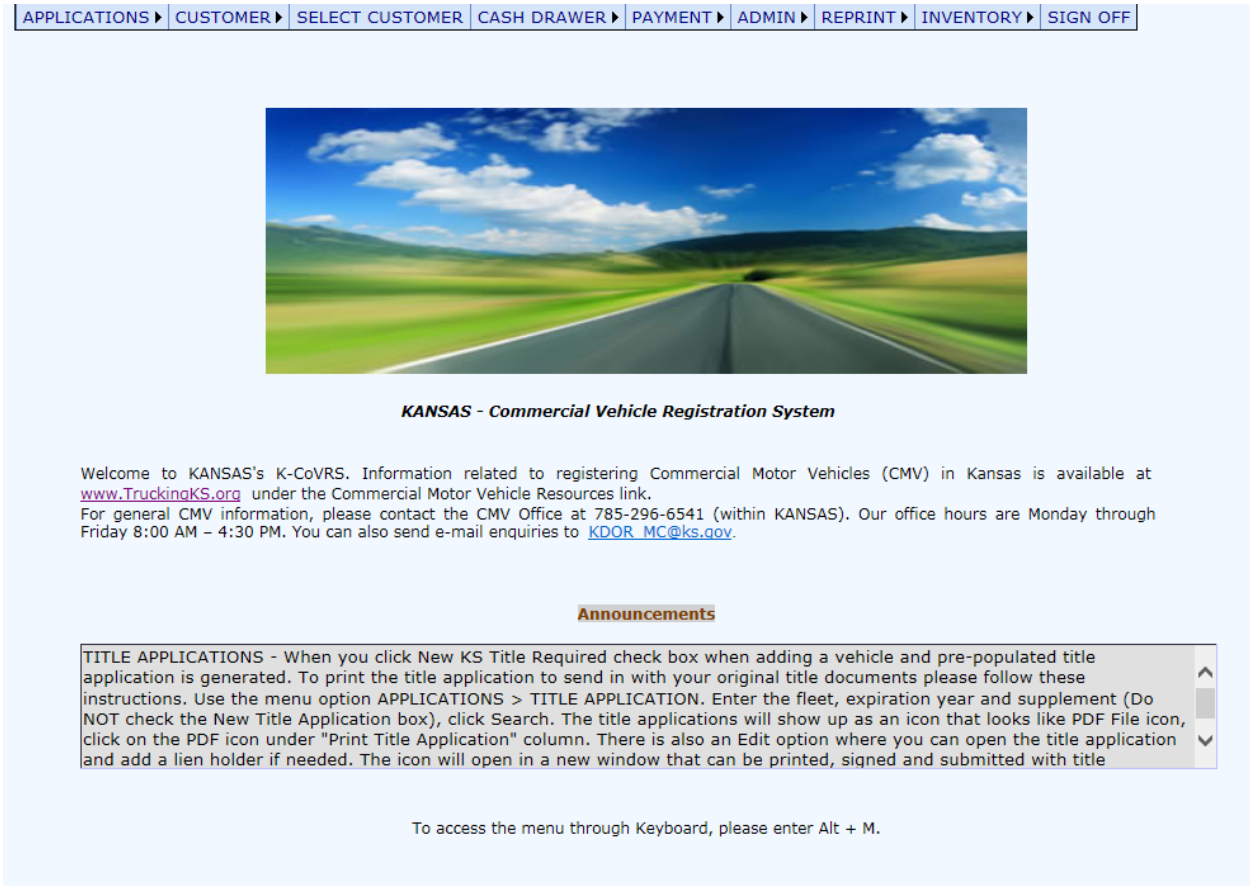
When logging on, your User ID is KS and your account number will have leading zeroes.

For example:

KS008493 or KS 978872 or KS000005. You may use the **Forgot Password** feature if needed to log on and follow the on screen instructions.

See instructions below:

How to reprint your renewal in KCoVRS



The screen above is called the “Enterprise” screen. To reprint your renewal you will go over the tool bar and select **Applications**.



After selecting admin select user > reset password



Under **Applications** select **IRP/CMV**



Once on the **Applications** screen go to the right on the tool bar and select **Reprint > Renewal**

Reprint**Reprint Renewal Notice**

*Account No. :	<input type="text"/>	Fleet No. :	<input type="text"/>
*Fleet Expiration Year :	<input type="text"/>	Electronic Delivery Type :	<input type="text" value="D - PDF"/>

Proceed	Refresh	Quit	Help
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Enter in your account number and fleet expiration year which will be 2017 and click **Proceed**. All of your fleets that need to be renewed will appear. Select each fleet and reprint the renewal.

How to renew in KCoVRS



After logging into the system, select tool bar option **Applications > IRP/CMV**



On the **Applications** screen to right select tool bar option **Supplement > Renew Fleet**.

Fleet Search **Renew Fleet**

*Account No.: Fleet No.: Fleet Expiration Year:

HVUT - Form 2290:

Enter in your account number, fleet number and year 2017. You may submit supporting documents such as 2290's and Insurance from the web processing menu option by following the on screen instructions. For Renewal Instructions, Click the **Help** button.

As in years past, your renewal has to be completed and paid by March 1, 2017. Please allow adequate time to process renewal applications.

No cab cards will be issued until the renewal is completed and all supporting documents have been submitted.

YOU MUST NOTE YOUR ACCOUNT NUMBER ON ALL DOCUMENTS SUBMITTED. RENEWALS AND DOCUMENTS FAXED TO THE OFFICE IN TOPEKA WILL NOT BE PROCESSED.

- Start the process on-line at www.truckingks.org and follow up with paperwork at your local CMV or IRP Office.
- If you mail your IRP renewal to the office in Topeka (address shown above), you must allow 2-3 weeks for processing.
- For all CMV Fleets you must provide current Insurance information.
- If you chose to do your renewal on-line, please remember proof of payment of Heavy Vehicle Use Tax (IRS Form 2290) for vehicles registered over 54,000 lbs and proof of your U.S. DOT number has been updated. Staff will check to make sure your 2017 UCR fees have been paid. To updated your U.S. DOT number you can go on-line at <https://safer.fmcsa.dot.gov/> .
- For Interstate USDOT holder, payment of 2017 UCR fees will be verified.
- If your Public Utility Fleet files Property Tax with KDOR Property Valuation Departments, proof of payment is required.
- Renewals must be filed (not paid) before supplements (add/delete) can be done for 2017.
- Most importantly, please review your invoice before you pay. Once your payments has been made, changes **cannot** occur.

Quarter Payment is not available if the renewal is not fully completed by March 1. If you opt to pay your Kansas Fees on a quarterly basis you must make the quarterly payments by the following Due Dates:

Second quarter due April 1
Third quarter due July 1
Fourth quarter due October 1

If your account type is “Registrant Only” or “Dot Exempt” (you do not have a USDOT number), you must provide a Certificate of Insurance (for no authority carriers).

No temporary cab cards are issued for renewals. New cab cards will be issued when all documentation and payment is collected. No cab cards are issued for trailers.

If you are not renewing; return to the first page of this application stating you are NOT RENEWING and return all apportioned vehicle plates. Your account will be closed. Any trucks that run after January 1 are required to complete renewal registration.

Should you have questions, please call your local CMV or IRP Office. Completing your renewal on-line and following up with the paperwork at any CMV or IRP Office is the fastest way to receive your 2017 cab cards.

IRP Fleets Only

If your miles re preprinted on the schedule B, please take a few minutes to review the miles to make sure they are correct. The miles have been downloaded from your IFTA returns. If your miles are not printed on your renewal and you have your own Kansas IFTA account, request the paperwork to sign that will allow us to download your mileage for your next renewal. Renewal mileage period for 2018 is July1, 2016 to June 30, 2017.